

**MINUTES OF**  
**CITY AND COUNTY OF SANTA FE**  
**SOLID WASTE MANAGEMENT AGENCY**  
**JOINT POWERS BOARD**

**Santa Fe, New Mexico**

**February 16, 2006**

**I. CALL TO ORDER**

A regular meeting of the City and County of Santa Fe Solid Waste Management Agency Joint Powers Board was called to order by Chair Virginia Vigil at approximately 4:30 p.m., on this date in the Legal Conference Room at the Santa Fe County Courthouse, 102 Grant Street, Santa Fe, New Mexico.

Roll call indicated a quorum was present as follows:

**II. ROLL CALL**

**Members Present:**

Commissioner Paul Campos  
Councilor Miguel Chavez  
Commissioner Virginia Vigil, Chair  
Councilor Karen Heldmeyer

**Members Absent:**

Commissioner Michael Anaya  
Councilor David Coss

**Staff Present:**

Justin Stockdale, Recycling Special Project Manager  
Jodie Gonzales, Scale and Administration Manager  
Jill Holbert, City Solid Waste Management Director  
Jim Montman, Public Utilities Director  
Sally Padilla, Administrative Assistant/HR Officer  
Denise Cox, Stenographer

**III. APPROVAL OF AGENDA**

**Commissioner Campos made a motion to approve the agenda as published.  
Councilor Chavez seconded the motion which passed by unanimous voice vote.**

**IV. APPROVAL OF THE MINUTES FOR JANUARY 19, 2006**

**Commissioner Campos made a motion to approve the minutes of January 19, 2006 as published. Councilor Chavez seconded the motion which passed by unanimous voice vote.**

**V. MATTERS FROM THE PUBLIC**

None.

**VI. MATTERS FROM THE EXECUTIVE DIRECTOR**

**(A) Approval of a memorandum understanding between the Santa Fe Solid Waste Management Agency and Los Alamos County for Recyclable Processing and Marketing Services**

Mr. Stockdale informed the Board that this agreement is identical to the one presented at the previous meeting except for the fee as outlined in the memo.

Councilor Chavez asked what would happen if the rate structure has to be modified.

Mr. Stockdale said the new wording allows for this by stating that there is a \$15 fee on top of the third party processor fee.

**Commissioner Campos made a motion to approve the request. Councilor Chavez seconded the motion.**

Councilor Chavez asked what the specific length of time is for this agreement.

Mr. Stockdale replied that there is a termination clause of a 90-day notice, but there is not a specific date.

Commissioner Campos asked what event terminates the agreement.

Mr. Stockdale it can be terminated by either party upon written notice.

**There being no abstaining or dissenting votes, the motion passed by unanimous voice vote.**

**(B) Approval of a Sole Source Contract with Waste Management of New Mexico for the Processing and Marketing of Recyclable materials collected by Santa Fe Solid Waste Management Agency from the City and County of Santa Fe**

Mr. Stockdale reviewed the memorandum in the packet. He clarified that Albuquerque is experiencing difficulties and are not operational at all so this is not a political issue. He outlined the service that can be provided by Durango McKinley. He said the agreement now states that the agency expects to deliver X number of tons rather than the \$40,000 figure. He said Mark Basham has agreed to all these changes after review.

Councilor Chavez asked what the term of this agreement is.

Mr. Stockdale said the agreement terminates September of 2006.

**Councilor Chavez made a motion to approve this request. Commissioner Campos seconded the motion which passed by unanimous voice vote.**

**(C) Approval of Professional Service Agreement – Amendment No. 1  
between the Agency and Associated Security Industries for Security  
Services at the Caja del Rio Landfill and Buckman Road Recycling  
and Transfer Station**

Mr. Stockdale informed the Board that this contract extends security services to the Buckman Road site. This also increased the value of the contract to complete the year until July 1<sup>st</sup>. He said the intent is to then place this contract on a fiscal year approval pattern.

Councilor Heldmeyer asked why the termination date states December 31, 2008.

Mr. Stockdale deferred to Ms. Gonzales.

Ms. Gonzales said this is to renew the contract for two more years.

Mr. Stockdale said his understanding from Mr. Kippenbrock was that this would be ratified annually in July. He said fiscal policy is that a contract cannot be longer than a year, but they can have renewable clauses. He said maybe he read Mr. Kippenbrock's intentions wrong.

Commissioner Campos pointed out on page 35 where it refers to this being renewed for 3 years which contradicts that further.

Mr. Stockdale said this memo refers only to the amendment.

Councilor Heldmeyer asked to hold this off for another month to have Mr. Kippenbrock clarify the intent and wording.

Commissioner Campos suggested changes in wording and dates to correct the errors.

Councilor Heldmeyer did not feel comfortable guessing what Mr. Kippenbrock's intention was and said she is not that familiar enough with these contracts to make changes. She said the service will continue for the time being regardless of this approval, so she felt it would be better to bring this back.

Chair Vigil agreed.

Mr. Stockdale agreed as he saw some further issues with this upon review and suggested having legal counsel review this.

**Councilor Heldmeyer made a motion to defer this to the next meeting so Mr. Kippenbrock can meet with the attorney to review this agreement. Commissioner Campos seconded the motion which passed by unanimous voice vote.**

**VII. MATTERS FROM STAFF**

Mr. Stockdale requested the March meeting be on March 23<sup>rd</sup> to accommodate some contracts for the MRF development.

**VIII. MATTERS FROM THE BOARD**

None.

**IX. ADJOURNMENT**

**There being no further matters to discuss and the agenda having been completed, Councilor Chavez made a motion to adjourn this meeting was adjourned at 4:50 p.m. Councilor Heldmeyer seconded the motion which passed by unanimous voice vote.**

**Approved by:**

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**Commissioner Virginia Vigil, Chair**

**Submitted by:**

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**Denise Cox, Stenographer**

**ATTEST TO:**

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**Valerie Espinoza  
Santa Fe County Clerk**