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## SANTA FE SOLID WASTE MANAGEMENT AGENCY

### JOINT POWERS BOARD

July 20, 2006

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(A) Approval of Amendment No. 1 to the Professional Service Agreement with CP Manufacturing Inc. National City, CA for the Provision and installation of a Single-Stream Material Recovery Facility (MRF) at the Buckman Road Recycling and Transfer Station for the amount of \$58,380.00	Approved	3-4
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(1) Approval of Budget Increase from Equipment Replacement Reserve – 5502.100700-0700 to Capital Outlay Equipment & Machinery – 52502.570500 in the amount of \$98,000.00.	Approved	5
(C) Approval of Sole Source Procurement for Landfill Tarps for the Automatic Tarping Machine from Tarpomatic, Inc. of Canton, OH for the amount of \$19,500.00	Approved	5
(1) Approval of Budget Increase from Equipment Replacement Reserve- 5502.100700-0700 to Capital Outlay Equipment & Machinery- 52502.570500 in the amount of \$19,500.00	Approved	5-6
(D) Status Report on Cell Development	Tabled	6

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**VII. MATTERS FROM STAFF**

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**VIII. MATTERS FROM THE BOARD**

<b>(A) Discussion of Citizens Advisory Committee</b>	<b>Tabled</b>	<b>6</b>
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<b>IX. ADJOURNMENT</b>		<b>6</b>
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**MINUTES OF THE**  
**CITY AND COUNTY OF SANTA FE**  
**SOLID WASTE MANAGEMENT AGENCY**  
**JOINT POWERS BOARD**

Santa Fe, New Mexico  
July 20, 2006

**I. CALL TO ORDER**

A regular meeting of the City and County of Santa Fe Solid Waste Management Agency Joint Powers Board was called to order by Chair Virginia Vigil at approximately 4:00 p.m. on this date in the Legal Conference Room at the Santa Fe County Courthouse, 102 Grant Street, Santa Fe, New Mexico.

**II. ROLL CALL**

Roll Call indicated the presence of quorum as follows:

**MEMBERS PRESENT:**

Commissioner Virginia Vigil, Chair  
Commissioner Paul Campos  
Councilor Christopher Calvert  
Councilor Ronald Trujillo

**MEMBERS ABSENT:**

Commissioner Michael Anaya, excused  
Councilor Miguel Chavez, excused

**STAFF PRESENT:**

Randall Kippenbrock, SFSWMA Executive Director  
Justin Stockdale, BuRRT Manager  
Leonard Lovato, SFSWMA Operator II  
Sally Padilla, SFSWMA

**OTHERS PRESENT:**

Neva Van Peski  
Jo Ann G. Valdez, Stenographer

**III. APPROVAL OF AGENDA**

Items VI-D, VII and VIII were postponed due to the fact that the Conference Room was double booked.

**Commissioner Paul Campos moved to approve the agenda, as amended. Councilor Christopher Calvert seconded the motion, which passed unanimously by voice vote.**

#### **IV. APPROVAL OF MINUTES FOR JUNE 15, 2006 MEETING:**

The following changes were made to the June 15, 2006 Minutes:

Page 3, 1<sup>st</sup> paragraph was changed to read: “*Councilor Ron Trujillo noted that he is the **Fleet Analyst** of the fleet at the Department of Transportation.*”

Page 3, 5<sup>th</sup> paragraph, 4<sup>th</sup> sentence was deleted in its entirety.

Page 3, 5<sup>th</sup> paragraph, 5<sup>th</sup> sentence was changed to read: “*Staff is requesting approval of Amendment No. 1 to the Agreement to allow for an additional **two thousand tons** to be processed at \$30.00 per ton, plus applicable gross receipts taxes, and to extend the term of the Agreement to December 31, 2006.*”

Page 7, 1<sup>st</sup> paragraph was changed to read: “*Commissioner Paul Campos said this takes away some of management’s **purogative** and he was not convinced that this enhances a lot of value to this relationship.*”

**Councilor Christopher Calvert moved for approval of the June 15, 2006 minutes, as amended. Commissioner Paul Campos seconded the motion, which passed unanimously by voice vote.**

#### **V. MATTERS FROM THE PUBLIC**

There were no matters from the public.

#### **VI. MATTERS FROM THE EXECUTIVE DIRECTOR**

##### **(A) Approval of Amendment No. 1 to the Professional Service Agreement with CP Manufacturing Inc. National City, CA for the Provision and installation of a Single-Stream Material Recovery Facility (MRF) at the Buckman Road Recycling and Transfer Station for the amount of \$58,380.00**

Mr. Kippenbrock noted that the board approved a contract with CP Manufacturing in March for the provision and installation of a Single Stream Material Recovery Facility at the Buckman Road Recycling and Transfer Station. He explained upon award of the contract and subsequent issuance of the purchase order, CP Manufacturing’s sales team passed the project onto their internal engineering department to prepare the final layouts. The engineering department suggested a number of modifications to the system to achieve greater efficiencies and to improve overall performance of the facility.

Mr. Stockdale explained the series of improvements that will enhance the system. [The equipment layouts outlining the proposed modifications were distributed in the member’s packets and were posted for viewing.]

Mr. Stockdale reviewed the modifications for the Board. They include addition of service walkways for the OCC and CP screens. He said originally there were no walkways or service access to the screening plants and the addition would make it more efficient to service them. The second modification is to expand the capacity and improve the efficiency of the container feed conveyer. Mr. Stockdale said this would

allow them to stage a lot more material. The third modification is to enlarge the pre-sort platform for more efficient sorting. Mr. Stockdale said this adds about 50 sq. ft. and also raises the platform higher so this will give them more storage capacity below it. The fourth modification is the addition of 64 feet of push walls for improved material containment.

Commissioner Paul Campos asked what a push wall was. In response, Mr. Stockdale said a push wall is a steel erected wall that can be pushed by a loader to contain or hold material.

Mr. Stockdale continued to explain the modifications. The fifth modification will be to enlarge the pit plates to improve the serviceability of the conveyers. The sixth modification is an addition of a second OCC conveyor to enhance OCC storage capacity and the last modification will be to lengthen the Baler Feed Conveyor to accommodate the Bolegraaf baler.

Mr. Stockdale explained that none of the modifications are imperative to the project and they can run the project without them but, in all cases, they will improve the overall operations of the MRF at a minimal additional cost.

Councilor Christopher Calvert said the words *“upon award the contract and subsequent issuance of the related purchase order, CP Manufacturing’s sales team passed the project on to their internal engineering department to prepare final layouts”* troubled him because he would have hoped that they would have done this prior to these two steps.

Mr. Stockdale said he also had the same concern and was not very pleased with CP Manufacturing after the fact but he has learned to understand CP Manufacturing’s position.

**Councilor Christopher Calvert moved to approve the request for Amendment No. 1 to the Professional Service Agreement with CP Manufacturing, Inc. for the provision and installation of a single-stream material recovery facility at the Buckman Road Recycling and Transfer Station. Commissioner Paul Campos seconded the motion, which passed unanimously by voice vote.**

**(1) Approval of Budget Increase from Cash Balance – 5500.1007000 to Capital Outlay Equipment & Machinery – 52500.570500 in the amount of \$58,380.00.**

**Councilor Christopher Calvert moved for approval of the budget increase from (Cash Balance – 5500.100700 to Capital Outlay Equipment & Machinery – 52500.570500 in the amount of \$58,380.00. Commissioner Paul Campos seconded the motion, which passed unanimously by voice vote.**

**(B) Approval of Purchase of a 307C SB Caterpillar Hydraulic Excavator from Wagner Equipment Company of Albuquerque, NM for \$98,000.00 under the GSA Contract.**

Mr. Kippenbrock explained that they took over the equipment when they took over the Transfer Station back in January of 2006. The Agency purchased two excavators from the City of Santa Fe to support the take over of operations at the transfer station. The units have not been maintained and are in need of significantly more repair than expected or anticipated. Staff requested approval to purchase a Caterpillar 307C SB excavator to replace the Hitachi EX80 in support of recycling and transfer operations. The proposed unit will be purchased under GSA pricing and terms from Wagner Rents for \$95,725.00. [Specifications of the unit were distributed.]

**Councilor Ron Trujillo moved for approval of the purchase of a 307C SB Caterpillar Hydraulic Excavator from Wagner Equipment Company of Albuquerque, NM for \$98,000.00 under the GSA Contract. Councilor Christopher Calvert seconded the motion, which passed unanimously by voice vote.**

**(1) Approval of Budget Increase from Equipment Replacement Reserve – 5502.100700-0700 to Capital Outlay Equipment & Machinery – 52502.570500 in the amount of \$98,000.00.**

**Councilor Ron Trujillo moved for approval of budget increase from Equipment Replacement Reserve-5502.100700-0700 to Capital Outlay Equipment & Machinery-52502.570500 in the amount of \$98,000.00, Councilor Christopher Calvert seconded the motion, which passed unanimously by voice vote.**

Staff requested approval of budget increase from Equipment Replacement Reserve – 5502.100700-0700 to Capital Outlay Equipment & Machinery – 52502.570500 in the amount of \$98,000.00.

**Councilor Ron Trujillo moved for approval of budget increase from Equipment Replacement Reserve –5502.100700-0700 to Capital Outlay Equipment & Machinery – 52502.570500 in the amount of \$98,000.00. Councilor Christopher Calvert seconded the motion, which passed unanimously by voice vote.**

**(C) Approval of Sole Source Procurement for Landfill Tarps for the Automatic Tarping Machine from Tarpomatic, Inc. of Canton, OH for the amount of \$19,500.00**

Mr. Kippenbrock distributed a memorandum explaining the request. Staff requested approval to purchase four landfill tarps from Tarpomatic, Inc. of Canton, Ohio in the amount of \$19,500.00. He said these tarps would replace the original tarps that were purchased at the same time the automated tarping machine was. The tarps are designed to control vectors, odor, litter, contaminated water and fire in the same manner as soil cover. The tarps can theoretically save up to 20% in air space by avoiding the use of 100% soil cover.

**(1) Approval of Budget Increase from Equipment Replacement Reserve – 5502.100700-0700 to Capital Outlay Equipment & Machinery – 52502.570500 in the amount of \$19,500.00.**

Staff requested approval of a budget increase from Equipment Replacement Reserve – 5502.100700-0700 to Capital Outlay Equipment & Machinery – 52502.570500 in the amount of \$19,500.00.

**Councilor Christopher Calvert moved for approval of a budget increase from Equipment Replacement Reserve – 5502.100700-0700 to Capital Outlay Equipment & Machinery – 52502.570500 in the amount of \$19,500.00. Councilor Ron Trujillo seconded the motion, which passed unanimously by voice vote.**

**(D) Status Report on Cell Development**

This item was tabled.

**VII. MATTERS FROM STAFF**

**(A) Status Report on MRF Construction**

This item was tabled.

**VIII. MATTERS FROM THE BOARD**

**(A) Discussion of Citizens Advisory Committee**

This item was tabled.

**IX. ADJOURNMENT**

There being no further business to come before the Board, Councilor Ron Trujillo moved to adjourn the meeting, seconded by Commissioner Paul Campos, the meeting was adjourned at 4:20 p.m.

**Approved by:**

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**Virginia Vigil, Chairperson**

**Submitted by:**

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**Jo Ann G. Valdez, Stenographer**