

SUMMARY INDEX  
 SOLID WASTE MANAGEMENT AGENCY  
 JOINT POWERS BOARD MEETING  
 October 18, 2012

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER & ROLL CALL	Quorum	1
APPROVAL OF THE AGENDA	Approved [amended]	2
APPROVAL OF THE MINUTES FOR REGULAR MEETING – AUGUST 16, 2012	Approved	2
MATTERS FROM THE PUBLIC	Information/discussion	2-3
<u>MATTERS FROM THE EXECUTIVE DIRECTOR</u>		
REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH NATURAL EVOLUTION, INC., OF TULSA, OKLAHOMA, FOR ELECTRONIC WASTE RECYCLING SERVICES FOR THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION (RFP 13-01/P)	Postponed to 11/15/12	3
REQUEST FOR APPROVAL OF HVAC RETROFIT FOR THE MRF SORT ROOM AT THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION WITH TRANE U.S., INC., OF ALBUQUERQUE, NM, IN THE AMOUNT OF \$36,609.56	Approved	4
APPROVAL OF BUDGET INCREASE FROM 5502.100700 (EQUIPMENT REPLACEMENT RESERVE CASH) TO 52504.520100 (REPAIR AND MAINTENANCE BUILDINGS AND STRUCTURES) IN THE AMOUNT OF \$36,609.56	Approved	4
REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT WITH PLANIT COMPUTER OF ALBUQUERQUE, NM, FOR COMPUTER SUPPORT SERVICES FOR THE CAJA DEL RIO LANDFILL AND BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN THE AMOUNT OF \$14,000,000	Approved	5
REQUEST FOR APPROVAL TO PURCHASE 10-GAUGE ANNEALED STAND WIRE FROM L&P WIRE-TIE SYSTEMS OF CARTHAGE, MO, FOR THE MRF BALING OPERATION AT THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN THE AMOUNT OF \$21,648.00	Approved	6

REC'D - RECORDS MGMT. DIV. 11/19/2012

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
REQUEST FOR APPROVAL TO AMEND THE BY-LAWS AND OPERATING PROCEDURES FOR THE SOLID WASTE ADVISORY COMMITTEE	Postponed to 11/15/12	7
REQUEST FOR APPROVAL OF 2013 MEETING CALENDAR	Postponed to 11/15/12	8
MATTERS FROM STAFF	None	8
<u>MATTERS FROM THE BOARD</u>		
DISCUSSION WITH POSSIBLE ACTION ON OUT-OF-COUNTY WASTE	Postponed to 11/15/12	8
NEXT MEETING DATE: November 15, 2012, at 12:00 noon		8
ADJOURNMENT		8

SAC CLERK RECORDED 11/15/2012 2:42:51 PM

**SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD MEETING  
Legal Conference Room  
Santa Fe County Courthouse  
October 18, 2012**

SFC OFFICE RECORDED 11/19/2012

**I. CALL TO ORDER**

A meeting of the City and County of Santa Fe Solid Waste Management Agency Joint Powers Board (SWMA) was called to order by Commissioner Kathy Holian, Acting Chair, on Thursday, October 18, 2012, at approximately 12:20, in the Legal Conference Room Santa Fe County Courthouse, 102 Grant Avenue, Santa Fe, New Mexico.

**II. ROLL CALL**

**MEMBERS PRESENT:**

Commissioner Virginia Vigil – telephonically  
Councilor Bill Dimas  
Commissioner Kathy Holian  
Commissioner Daniel Mayfield

**MEMBERS EXCUSED:**

Councilor Peter N. Ives  
Councilor Christopher M. Rivera

**STAFF PRESENT:**

Randall Kippenbrock, Executive Director – SWMA  
Angelica Salazar, SWMA  
Justin Miller, Legal Counsel  
Melessia Helberg, Stenographer

There was a quorum of the membership in attendance..

2012/10/18 11:15:28 AM

### III. APPROVAL OF THE AGENDA

**MOTION:** Commissioner Mayfield moved, seconded by Councilor Dimas, to approve the Agenda as presented, with an amendment to consider only Items IV, V and VI (B), VI (C), and VI (D) and to postpone all other items to the next meeting of the Board on November 15, 2012.

**VOTE:** The motion was approved unanimously on a voice vote.

### IV. APPROVAL OF THE MINUTES FOR REGULAR MEETING – AUGUST 16, 2012

**MOTION:** Commissioner Mayfield moved, seconded by Councilor Mayfield, to approve the minutes of the regular meeting of August 16, 2012, as presented.

**VOTE:** The motion was approved unanimously on a voice vote.

### V. MATTERS FROM THE PUBLIC

A letter to Commissioner Vigil and members of the Board, with attachment, from Joseph Eigner, 6 Verano Drive, Santa Fe, New Mexico, is incorporated herewith to these minutes as Exhibit "1."

Joseph Eigner read a letter into the record regarding the need to increase recycling, and the recommendations their group has made to the County Solid Waste Task Force, noting the attachment which lists the 3 recommendations. He said the Eldorado recycling group advocates for the "three R's" – reduce, reuse and recycle. Please see Exhibit "1" for the text of this presentation.

*The Commissioners commented and asked questions as follows:*

- Commissioner Mayfield asked Mr. Eigner if they have been working with local businesses, such as restaurants as well as the schools with regard to food composting, and asked how that could be done.

Mr. Eigner said they haven't had much success. There is one restaurant, Café Fina, which has a partnership with local gardeners to compost all of their food waste. He said his group has been talking to the local supermarket about composting, noting they seem interested. However, they have been talking for a year now, but nothing has happened. They also are talking with the local schools, and will continue that effort.

Mr. Eigner said he understands some of the Santa Fe City schools have been doing that, and they are anxious to learn about their success. They have been working with local businesses to get something going with their two mini-malls.

- Commissioner Mayfield asked Mr. Eigner if he has spoken with Rachel O'Connor or Teresa Casados about the initiative at the County Senior Centers.

Mr. Eigner said they are on schedule to meet with the local Eldorado Senior Center, which provides lunch services and generates some waste. He said the Eldorado Senior Center has its own greenhouse and does some composting of the greenhouse waste. However, the group hasn't focused on the food waste from the cafeteria operation. He understands there is some fear of rodents getting into the building.

- Commissioner Mayfield said he spoke with Mr. Pat Velarde, a teacher in Pojoaque High School, and Mr. Velarde wants help with recycling efforts at Pojoaque High School. He said, however, Mr. Velarde wants the County to absorb all of the costs. He said when he was at the transfer facility yesterday, he noticed a lot of cardboard being dumped into the bin. He said we need to a little more work with the Pojoaque because they're not recycling and its waste is going straight into the dumpsters. He asked Mr. Eigner if he would be agreeable to talking to Pojoaque. He said Pojoaque has a contractor which brings its waste to our transfer station and there is a lot of cardboard going into our dumpsters which could be recycled.

Mr. Eigner said that is a violation of County ordinance.

- Commissioner Mayfield said he doesn't know if it is being contaminated with food waste.
- Mr. Eigner said the Eldorado Community School contracts with Waste Management, and the kids collect mainly paper waste from the classrooms and put it in the one of the nine 96 gallon dumpsters. He said he will be happy to talk to the people at Eldorado if Commissioner Mayfield will provide him the contact information.

**VI. MATTERS FROM THE EXECUTIVE DIRECTOR**

- (A) **REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH NATURAL EVOLUTION, INC., OF TULSA, OKLAHOMA, FOR ELECTRONIC WASTE RECYCLING SERVICES FOR THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION (RFP 13-01/P).**

This item is postponed to the meeting of November 15, 2012.

- (B) **REQUEST FOR APPROVAL OF HVAC RETROFIT FOR THE MRF SORT ROOM AT THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION WITH TRANE U.S., INC., OF ALBUQUERQUE, NM, IN THE AMOUNT OF \$36,609.56**
- 1) **APPROVAL OF BUDGET INCREASE FROM 5502.100700 (EQUIPMENT REPLACEMENT RESERVE CASH) TO 52504.520100 (REPAIR AND MAINTENANCE BUILDINGS AND STRUCTURES) IN THE AMOUNT OF \$36,609.56.**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated October 3, 2012, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "2" Please see Exhibit "2" for specifics of this presentation

Commissioner Mayfield asked if this void any warranties, or if we get any type of warranty with this.

Mr. Kippenbrock said the unit has been in place since early 2007, and they would provide one-year parts and labor warranty in moving the structure from the ground to the roof.

Commissioner Mayfield asked Mr. Kippenbrock if he approached the City or County maintenance to see if they can do this.

Mr. Kippenbrock said no. However, it is more complicated than just relocating the unit to the roof. It also has to be reinforced by adding a wing to the beam support the unit which weighs 7 tons. He said 7 tons is equivalent to 7 times 400 sq. ft. He said there is plenty of air movement, but the unit just isn't doing the job it should be doing.

**MOTION:** Councilor Dimas moved, seconded by Commissioner Holian, to approve Item VI(B) as presented by staff.

**VOTE:** The motion was approved unanimously on a voice vote.

**MOTION:** Commissioner Vigil moved, seconded by Councilor Dimas, to approve Item VI(B)(1), as presented by staff.

**VOTE:** The motion was approved unanimously on a voice vote.

- (C) **REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT WITH PLANIT COMPUTER OF ALBUQUERQUE, NM, FOR COMPUTER SUPPORT SERVICES FOR THE CAJA DEL RIO LANDFILL AND BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN THE AMOUNT OF \$14,000,000.**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated October 3, 2012, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "3." Please see Exhibit "3" for specifics of this presentation

**MOTION:** Councilor Dimas moved, seconded by Commissioner Mayfield, to approve Item VI(C), as presented by staff.

**VOTE:** The motion was approved unanimously on a voice vote.

- (D) **REQUEST FOR APPROVAL TO PURCHASE 10-GAUGE ANNEALED STAND WIRE FROM L&P WIRE-TIE SYSTEMS OF CARTHAGE, MO, FOR THE MRF BALING OPERATION AT THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN THE AMOUNT OF \$21,648.00.**

Randall Kippenbrock, Executive Director, presented information regarding this matter from his Memorandum dated October 5, 2012, with attachments, to the SFSWMA Joint Powers Board, is incorporated herewith to these minutes as Exhibit "4." Please see Exhibit "4" for specifics of this presentation.

**MOTION:** Councilor Dimas moved, seconded by Commissioner Mayfield, to approve Item VI(D), as presented by staff.

**VOTE:** The motion was approved unanimously on a voice vote.

*Commissioner Vigil terminated telephonic participation*

- (E) **REQUEST FOR APPROVAL TO AMEND THE BY-LAWS AND OPERATING PROCEDURES FOR THE SOLID WASTE ADVISORY COMMITTEE.**

This item is postponed to the meeting of November 15, 2012.

2012/10/18 11:33 AM

**(F) REQUEST FOR APPROVAL OF 2013 MEETING CALENDAR.**

This item is postponed to the meeting of November 15, 2012.

**VII. MATTERS FROM STAFF**

There were no matters from staff.

**VIII. MATTERS FROM THE BOARD**

**(A) DISCUSSION WITH POSSIBLE ACTION ON OUT-OF-COUNTY WASTE.  
(COMMISSIONER DANIEL MAYFIELD)**

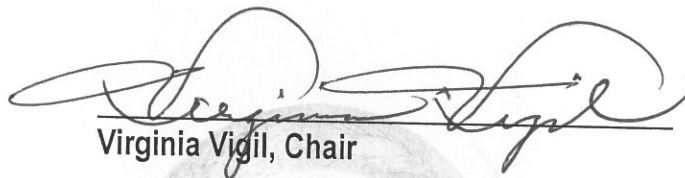
This item is postponed to the meeting of November 15, 2012.

**IX. NEXT MEETING DATE: November 15, 2012, at 12:00 noon.**

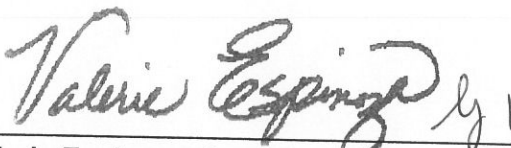
**X. ADJOURNMENT**

There was no further business to come before the Board, and the meeting was adjourned at approximately 12:45 p.m..

**APPROVED BY:**

  
Virginia Vigil, Chair

**ATTESTED TO:**

  
Valerie Espinoza, Santa Fe County Clerk



