

SANTA FE SOLID WASTE MANAGEMENT AGENCY

149 Wildlife Way, Santa Fe, NM 87506-8342

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www.sfswma.org

Recruitment Announcement # SFSWMA 2013-002

POSITION TITLE: LABORER
SALARY RANGE: \$10.51
FLSA/UNION STATUS: COVERED / NOT COVERED
POSITION STATUS: TEMPORARY FULL TIME
PERIOD TO APPLY: Open Continuous
SUPERVISOR: Maintenance Coordinator / Executive Director
WORK LOCATION: Caja Del Rio Landfill

Purpose: The purpose of the position is to perform litter pickup and maintenance tasks as required by the Agency. These tasks will be performed in various conditions to include wind, dust, heat, cold, mud and exposure to unpleasant odors. This position works according to set procedures under close supervision. This position is seasonal.

Job Duties and Responsibilities: (The tasks below are those that represent the majority of the time spent working in this position. Management may assign additional tasks related to the type of work of the position as necessary.)

1. Performs a variety of unskilled manual tasks primarily involving physical strength, dexterity and coordination.
2. Picks up wind-blown litter without limitations in open areas, under trees, in ditches, against fences, along the roads used to access the landfill and transfer station.
3. Loads tires into transport trailers.
4. Relocates and repairs temporary fences
5. Cleans debris from culverts and drainage ditches.
6. Cleans and assists in the maintenance of buildings and heavy equipment.
7. Assists in the operation of specialized equipment (e.g., tire baler, tire de-rimmer, glass crusher).
8. Cuts weeds and grass using hand and power tools.
9. Separates various materials for recycling.
10. Performs all duties in accordance with all Agency policies and procedures, standards of quality and safety, and all applicable local, state and federal laws and regulations.

MINIMUM QUALIFICATIONS

Education/Experience: No education requirement. Any previous work experience performing heavy physical labor is highly desirable.

Certification/Licensure/Registrations Must possess a valid New Mexico Class D Driver's License.

Special Requirements: Must have a telephone in the residence or be available by an equally effective means of communication as approved by the supervisor.

Knowledge/Skills/Abilities: Requires performing unskilled work involving set procedures and rules. Requires using basic addition and subtraction, such as measuring. Requires speaking or signaling to people to convey or exchange information of a general nature.

WORKING CONDITIONS Requires medium-to-heavy work that involves constant walking, standing, bending, stooping, lifting, digging, pushing or raising objects and also involves exerting less than 20 pounds of force on a constant basis, between 20 and 50 pounds of force on a recurring basis and 50 to 100 pounds of force on an occasional basis. The job may risk exposure to bright/dim light, dusts and pollen, extreme heat and/or cold, wet or humid conditions, extreme noise levels, vibration, fumes and/or noxious odors, traffic, moving machinery, electrical shock, disease/pathogens, snakebites, and toxic/caustic chemicals. The job requires normal visual acuity, depth perception, and field of vision, hearing and speaking ability.

HOW TO APPLY

Submit a completed Santa Fe Solid Waste Management Agency application to the Human Resources Officer, SFSWMA, 149 Wildlife Way, Santa Fe, NM 87506-8342. Resumes will not be accepted in lieu of the SFSWMA application form.

A COPY OF YOUR DRIVER'S LICENSE MUST BE ATTACHED TO EACH APPLICATION.
PRE-PLACEMENT PHYSICAL EXAMS AND DRUG TESTING ARE REQUIRED. EEO/AA