

# SANTA FE SOLID WASTE MANAGEMENT AGENCY

149 Wildlife Way, Santa Fe, NM 87506-8342

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## Recruitment Announcement # SFSWMA 2013-003

**POSITION TITLE:** HEAVY EQUIPMENT OPERATOR I  
**SALARY RANGE:** \$15.47 - \$24.75  
**FLSA/UNION STATUS:** COVERED / COVERED  
**POSITION STATUS:** CLASSIFIED FULL TIME  
**PERIOD TO APPLY:** 03/13/2013 – Open Until Filled  
**SUPERVISOR:** Landfill Superintendent/Landfill Manager  
**WORK LOCATION:** CAJA DEL RIO LANDFILL

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**PURPOSE:** The purpose of the position is to operate specialized heavy equipment used in the disposal and construction activities at the Caja del Rio Landfill productively, efficiently and safely; to perform routine equipment maintenance; to assist in compliance with all applicable laws, regulations and standards of safety; and to perform other landfill work as required. This position requires rotating shifts to include weekend and holidays. The principle duties of this position are performed in an outside environment which may involve adverse weather conditions and related hazards. This position works within the general outline of the essential tasks under the general supervision of the Landfill Superintendent or Landfill Manager.

**JOB DUTIES AND RESPONSIBILITIES:** (The tasks listed below are those that represent the majority of the time spent working in this position. Management may assign additional tasks related to the type of work of the position as necessary.)

1. Under general direction, proficiently operate any or all of the core landfill equipment including compactors, dozers, earth moving scrapers, water wagons, loaders, and motor graders for the day-to-day field operations of the Caja del Rio Landfill that accepts 550 tons per day.
2. Knowledge of applicable state and federal rules and regulations pertaining to landfill operation; knowledge of landfill heavy equipment; basic knowledge of site construction; basic knowledge of survey techniques (i.e., grades and elevations); and general knowledge of computer-aided earthmoving systems.
3. Performs pre- and post-trip walk-around inspection of heavy equipment.
4. Places and compacts incoming waste; covers disposal area daily with proper soil cover and/or alternative daily cover (i.e., tarps); and prepares disposal area for the next day's operation.
5. Ensures compliance with random waste screening at all times.
6. Constructs and prepares new and undeveloped areas for future landfill cells including excavating, backfilling, and grading.
7. Operates a water wagon for dust control on access/haul roads and disposal area.
8. Performs proper shut-down of heavy equipment at end of shift.
9. Performs routine preventative maintenance of heavy equipment; reports equipment breakdowns to supervisor to ensure prompt attention to maintenance and repair needs.
10. Participates in daily activities as necessary; operates, maintains and repairs landfill equipment as needed.
11. Understands the value of teamwork and communication as necessary to operate the landfill.
12. Performs job duties safely in a very mobile and confined environment surrounded with trucks and customers.
13. Operates heavy equipment productively for 10+ hours per day, year round in all types of weather and ground conditions.
14. Demonstrates continuous effort to improve operations, decrease turnaround times, streamline work processes, and work cooperatively and jointly to provide quality customer service.
15. Maintains appropriate records and reports on landfill operations (i.e., dirt log, dust control log).
16. Provides assistance in landfill inspections; performs corrective measures to ensure compliance with regulations and standards.
17. Assists with litter control and removal.
18. Participates in general grounds and facility maintenance tasks.
19. Works with those of other divisions, departments and outside agencies as appropriate.
20. Ensures compliance with applicable federal, state and local laws and regulations, Agency policies and procedures, and standards of quality and safety.
21. Receives and responds to inquiries, concerns, complaints and requests for assistance regarding areas of responsibility.

**MINIMUM QUALIFICATIONS:**

**Education/Experience:** Requires a high school diploma or GED equivalent. Requires one year or more years of heavy equipment operation experience (function and productivity). Requires one or more years of heavy equipment maintenance experience. Solid waste experience in landfills is desirable.

**Certification/Licensure/Registrations:** Must possess a valid New Mexico CDL Class B driver’s license. Requires a current New Mexico Landfill Operator Certification or within six (6) months of hire. First Aid and CPR certifications are desirable.

**Special Requirements:** Must have a telephone in the residence or be available by an equally effective means of communication as approved by the Executive Director.

**Knowledge/Skills/Abilities** Requires comparing or inspecting items against a standard. Requires speaking or signaling to people to convey or exchange information of a general nature. Requires operating or repairing complex machinery or equipment that require extended training and experience, such as heavy construction/specialized equipment, light equipment and vehicles, power machinery. May require installation of parts.

**WORKING CONDITIONS:** Requires medium-to-heavy work that involves walking, standing, stooping, lifting, digging, pushing or raising objects and also involves exerting between 20 and 50 pounds of force on a recurring basis and 50 to 100 pounds of force on an occasional basis. Also requires considerable skill, adeptness and speed in the use of fingers, hands or limbs in tasks involving very close tolerances or limits of accuracy. The job may risk exposure to bright/dim light, dusts and pollen, extreme heat and/or cold, wet or humid conditions, extreme noise levels, vibration, fumes and/or noxious odors, traffic, moving machinery, electrical shock, disease/pathogens, toxic/caustic chemicals. The job requires normal visual acuity, depth perception, and field of vision, hearing and speaking ability.

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**HOW TO APPLY**

Submit a completed Santa Fe Solid Waste Management Agency application to the Human Resources Officer, SFSWMA, 149 Wildlife Way, Santa Fe, NM 87506-8342. Resumes will not be accepted in lieu of the SFSWMA application form.

**A COPY OF YOUR HIGH SCHOOL DIPLOMA OR GED AND DRIVER’S LICENSE MUST BE ATTACHED TO EACH APPLICATION.**

**EEO/AA**