

SOLE SOURCE REQUEST AND DETERMINATION FORM

This form must be forwarded to the Accounts Coordinator for the Santa Fe Solid Waste Management Agency (SFSWMA) for processing.

Date: 2/05/2020

Prepared By: Danita S. Boettner

Title: Landfill Manager

Vendor Name: Van Dyk Baler Corp.

Address: 78 Halloween Boulevard

City: Stamford

State: CT

Zip Code: 06902

Estimated Cost: \$60,000

Term of Contract: One year from the date of award.

Description of Good/Service to be Procured:

1. Explain why this is the only available source that can meet the needs of your department.

On May 4, 2006, the SFSWMA's Joint Powers Board awarded Van Dyk Baler Corp. an equipment contract for the manufacturing and installation of the existing Bollegraaf materials baler (Model HB 80) at the Buckman Road Recycling and Transfer Station (BuRRT) (RFP No. 06/21/P, Item #2). Van Dyk is the sole provider of spare/replacement parts, labor, service, and technical support as they relate to the Bollegraaf baler.

2. Explain why this vendor is the only available source from which to obtain this product of service.

The company has affirmed (memo from vendor is attached) that there is no other source for this item. Our search for possible vendors proved unsuccessful; or

Other reason, please explain in full. Attach additional sheets, if necessary.

3. Explain why the price is considered fair and reasonable.

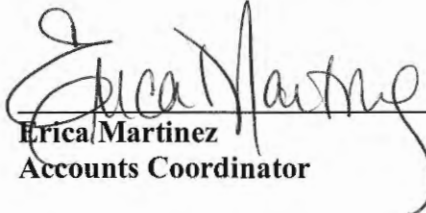
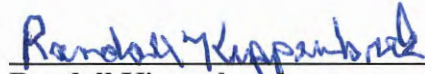
The material recovery facility (MRF) at the Buckman Road Recycling and Transfer Station (BuRRT) was competitively designed and constructed (RFB No. 06/28/B) using the Bollegraaf baling system provided by Van Dyk. The Bollegraaf baler contains proprietary equipment and replacement parts. Most parts are equipment specific. By accessing directly with the manufacturer of the equipment, the SFSWMA gain access to the extensive knowledge (technical assistance of the specified equipment, including the necessary specifications to fabricate replacement parts, minimized labor, and efficient service. the use of other manufacturers of these types of systems could require more extensive modifications than necessary, including potential modifications to the baling facility itself; thus the probable cost of maintenance and repair of the baler by other vendors is most likely to be higher. Therefore, the use of parts, labor, service and technical support provided by Van Dyk will minimize the costs for maintenance and repair of the baling system.

4. Describe the efforts made to obtain the best possible price from this sole source vendor for the taxpayers. What (if any) is the total cost savings from the original quote? (Attach additional sheets, if necessary.)

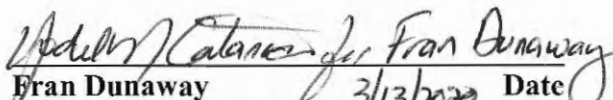
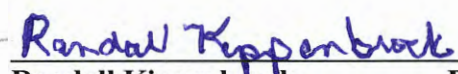
The SFSWMA finds Van Dyk Baler Corp. to have the best possible price for their technical support, service, labor, and timeliness of parts delivery due to the manufacturing of parts in maintaining and repairing the baling system for processing the recyclable material received at the BuRRT facility in an efficient and timely manner. There are no vendors or providers in New Mexico that can provide the necessary parts, labor, and service for the baling system at BuRRT.


Approvals:

Based on the above facts, the Accounts Coordinator for the SFSWMA has made the determination that the justification for the Sole Source procurement is in accordance with Section 13-1-126, NMSA 1978 and will be posted for a 30-day period prior to award.

	<u>2/10/20</u>		<u>2/10/20</u>
Erica Martinez	Date	Randall Kippenbrock	Date
Accounts Coordinator		SFSWMA Executive Director	

Pursuant to Section 13-1-126, NMSA 1978, the 30-day posting period of the Notice of Intent to Award this Sole Source request was met and no obligation to the award to the above referenced contractor were received. This Sole Source determination will be valid for a period of one (1) year from the date of the award.

	<u>3/13/20</u>		<u>3/13/20</u>
Fran Dunaway	Date	Randall Kippenbrock	Date
Purchasing Officer		SFSWMA Executive Director	
City of Santa Fe - SFSWMA Fiscal Agent			

	<u>3/20/20</u>
	Date

Joint Powers Board Chairperson

Required Attachments:

- *Letter from Contractor, if applicable
- *Agenda Item to be presented to Joint Powers Board if over \$60,000 for Professional Services and \$60,000 for Goods and Non-Professional Services



DESIGN, SALES AND SERVICE FOR BOLLEGRAAF, LUBO AND TOMRA

January 29, 2020

Santa Fe Solid Waste Management Agency
Randall Kippenbrock
149 Wildlife Way
Santa Fe, NM 87506

Dear Randall Kippenbrock,

This letter confirms that Van Dyk Baler Corp. is the exclusive distributor in the United States and Canada for Bollegraaf Machinery, parts and service. We are the exclusive sales and service company for Bollegraaf and Lubo recycling equipment.

Van Dyk Baler Corp. and Lubo USA, LLC., is the only authorized Bollegraaf and Lubo dealer for the Bollegraaf and Lubo machines, parts and service for New Mexico.

As an authorized distributor, Van Dyk Baler Corp. and Lubo USA, LLC. maintain an inventory of replacement parts and staff of factory trained technicians to provide support and service to direct our customers of our equipment.

Sincerely,

A handwritten signature in blue ink, appearing to read "Erik E. Eenkema van Dijk", with a long, sweeping underline.

Erik E. Eenkema van Dijk
Executive Vice President/COO

SALES LOCATIONS

NORTHEAST • MID ATLANTIC • SOUTHEAST • SOUTHWEST
MID WEST • WEST COAST • NORTHWEST • ONTARIO • MEXICO

VAN DYK RECYCLING SOLUTIONS IS THE TRADE NAME FOR VAN DYK BALER CORP. AND LUBO USA, LLC

MAIN OFFICE
340 DR MLK JR DRIVE
NORWALK, CT 06854
203 967 1100 Main
203 967 1199 Fax
info@vdrs.com
www.vdrs.com

The logo for "the right sort" consists of the words "the", "right", and "sort" stacked vertically in a white, lowercase, sans-serif font, set against a solid red square background.