

SOLE SOURCE REQUEST AND DETERMINATION FORM

This form must be forwarded to the Accounts Coordinator for the Santa Fe Solid Waste Management Agency (SFSWMA) for processing.

Date: 2/1/2021

Prepared By: Danita S. Boettner

Title: Landfill Manager

Vendor Name: Tarpomatic Inc.

Address: 512 45th St. SW

City: Canton

State: OH

Zip Code: 44706

Estimated Cost: \$60,000

Term of Contract: One year from the date of award.

Description of Good/Service to be Procured:

1. Explain why this is the only available source that can meet the needs of your department.

The SFSWMA has two Tarpomatic machines that were purchased as approved by the Joint Powers Board to deploy tarps for alternative daily cover at the Caja del Rio Landfill. Tarpomatic is the sole source manufacturer and provider of Tarpomatic branded equipment and support parts across the world, including the United States and New Mexico. Tarpomatic's parts and technical support are associated with maintenance of the machine.

2. Explain why this vendor is the only available source from which to obtain this product of service.

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The company has affirmed (memo from vendor is attached) that there is no other source for this item. Our search for possible vendors proved unsuccessful; or

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Other reason, please explain in full. Attach additional sheets, if necessary.

3. Explain why the price is considered fair and reasonable.


Tarpomatic has proprietary knowledge and manufacturing techniques for several parts. Most parts are equipment specific. By accessing directly with Tarpomatic, the SFSWMA gains access to the extensive knowledge (technical assistance) of the specified equipment, which minimizes labor, and provides for efficient service of the equipment. The use of other manufacturers of these types of equipment would likely be incompatible and would, therefore, require more extensive modification than necessary to repair the equipment; thus, the probable cost of maintenance and repair of the Tarpomatic machine by other vendors is likely to be higher. Therefore, going directly to Tarpomatic for parts and technical support will minimize the costs for maintenance and repair of the machines.

4. Describe the efforts made to obtain the best possible price from this sole source vendor for the taxpayers. What (if any) is the total cost savings from the original quote? (Attach additional sheets, if necessary.)

The SFSWMA finds Tarpomatic to have the best possible price for their technical support and timeliness of parts delivery due to their proprietary manufacturing techniques and holding several patents, copyrights, and trademark registrations. There are no other vendors or providers in the United States or New Mexico that can provide the necessary parts and technical support for the multiple Tarpomatic machines utilized to deploy tarps for alternative daily cover at the Caja del Rio Landfill.

Approvals:

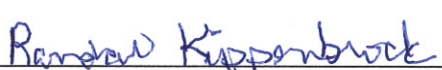
Based on the above facts, the Accounts Coordinator for the SFSWMA has made the determination that the justification for the Sole Source procurement is in accordance with Section 13-1-126, NMSA 1978 and will be posted for a 30-day period prior to award.



Emily Pisula
Accounts Coordinator

11/28/21

Date



Randall Kippenbrock
SFSWMA Executive Director

11/28/21

Date

Pursuant to Section 13-1-126, NMSA 1978, the 30-day posting period of the Notice of Intent to Award this Sole Source request was met and no obligation to the award to the above referenced contractor were received. This Sole Source determination will be valid for a period of one (1) year from the date of the award.

Fran Dunaway
Purchasing Officer
City of Santa Fe - SFSWMA Fiscal Agent

Date

Randall Kippenbrock
SFSWMA Executive Director

Date

Joint Powers Board Chairperson

Required Attachments:

*Letter from Contractor, if applicable

*Agenda Item to be presented to Joint Powers Board if over \$60,000 for Professional Services and \$60,000 for Goods and Non-Professional Services



512 45th Street S.W. • Canton, Ohio 44706
800/500-5069 • 330/484-7100 • 330/484-4630 fax

January 26, 2021

Randall Kippenbrock, P.E.
Executive Director
Santa Fe Solid Waste Management Agency
149 Wildlife Way
Santa Fe, NM 87506

Mr. Kippenbrock,

Tarpomatic is the only dealer for parts and service (for warranty) in the state of New Mexico and it is necessary to purchase the ancillary equipment (replacement parts, remote control, etc.) from Tarpomatic Inc., since we are the only manufacturer in the world of the equipment. Tarpomatic retains an ample inventory supply of replacement parts for immediate shipment.

If you have any questions, or need any further assistance in this matter, please do not hesitate to call our offices toll free at the number listed below. I may be reached directly at (800)500-5069

Best regards,

A handwritten signature in black ink, appearing to read "Marlon Yarborough", is written over the typed name.

Marlon Yarborough
Tarpomatic, Inc.
Sales Manager
Tarpomatic.marlon@gmail.com
Cell # 225-268-7234

"Don't Pull it... Roll it"