

SUMMARY OF ACTION
SOLID WASTE MANAGEMENT AGENCY
JOINT POWERS BOARD MEETING
NOVEMBER 18, 2021, 5:00 PM
ATTENDED VIRTUALLY

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER		
ROLL CALL	QUORUM	1
MATTERS FROM THE PUBLIC	NONE	1
APPROVAL OF AGENDA	APPROVED	1-2
APPROVAL OF CONSENT CALENDAR	APPROVED	2
APPROVAL OF MINUTES	APPROVED	2
<u>CONSENT AGENDA</u>		
REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE SERVICES AGREEMENT WITH AMBITIONS TECHNOLOGY GROUP, LLC OF ALBUQUERQUE, NM, FOR MANAGED IT SERVICES (RFP NO. '21/01/P).	APPROVED ON CONSENT	2-3
REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE SERVICES AGREEMENT WITH VEOLIA ES TECHNICAL SOLUTIONS, LLC OF HENDERSON, CO, FOR HOUSEHOLD HAZARDOUS WASTE COLLECTION SERVICES AT BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN THE AMOUNT OF \$140,000 (RFP NO. '21/16/P).	APPROVED ON CONSENT	3

REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH SCS ENGINEERS OF ALBUQUERQUE, NM, FOR AIR QUALITY PERMITTING AND COMPLIANCE REPORTING AND ENGINEERING AND OPERATION AND MAINTENANCE SERVICES FOR THE CAJA DEL RIO LANDFILL GAS COLLECTION SYSTEM IN THE AMOUNT OF \$160,000. (RFP NO. '22/16/P).	APPROVED ON CONSENT	3
REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH OCCUPATIONAL HEALTH CENTERS OF THE SOUTHWEST, P.A. ("CONCENTRA") OF ADDISON, TX, FOR EMPLOYEE MEDICAL SERVICES IN THE AMOUNT OF \$20,000 (RFP NO. '22/18/P).	APPROVED ON CONSENT	3-4
MATTERS FROM THE EXECUTIVE DIRECTOR	INFORMATION/DISCUSSION	4
MATTERS FROM THE BOARD	INFORMATION/DISCUSSION	5
<u>MATTERS FROM STAFF - AGENCY, CITY, COUNTY</u>		
SHIRLENE SITTON, DIVISION DIRECTOR, CITY OF SANTA FE ENVIRONMENTAL SERVICES DIVISION.	INFORMATION/DISCUSSION	5-6
LES FRANCISCO, SOLID WASTE SUPERINTENDENT, SANTA FE COUNTY PUBLIC WORKS.	INFORMATION/DISCUSSION	6
NEXT MEETING	FEBRUARY 17, 2022	6
ADJOURN	ADJOURNED	6

**SOLID WASTE MANAGEMENT AGENCY
JOINT POWERS BOARD MEETING
NOVEMBER 18, 2021, 5:00 PM
ATTENDED VIRTUALLY**

I. CALL TO ORDER

The meeting of the Santa Fe Solid Waste Management Agency Joint Powers Board was called to order by Councilor Vigil Coppler, Chair, at 5:00 pm on Thursday, November 18, 2021 and was attended virtually.

II. ROLL CALL

BOARD MEMBERS PRESENT

Councilor JoAnne Vigil Coppler, Chair
Commissioner Anna Hansen, Vice Chair
Councilor Michael Garcia
Commissioner Hank Hughes
Commissioner Anna Hamilton

BOARD MEMBERS ABSENT

Councilor Roman Abeyta

OTHERS PRESENT

Randall Kippenbrock, Executive Director, SWMA
Nancy Long, Long, Komer and Associates
Rosalie Cardenas, SWMA
Les Francisco, Solid Waste Superintendent, Santa Fe County Public Works
Shirleen Sitton, Environmental Services, City of Santa Fe
Danita Boettner, SWMA
Emily Pisula, SWMA
Ernestina Baca, SWMA
Elizabeth Martin, Stenographer

III. MATTERS FROM THE PUBLIC

None.

IV. APPROVAL OF AGENDA

MOTION A motion was made by Commissioner Hamilton, seconded by

Commissioner Hansen, to approve the agenda as presented.

VOTE The motion passed on a roll call vote as follows:

Chair Vigil Coppler, yes; Commissioner Anna Hansen, yes; Councilor Michael Garcia, yes; Commissioner Hank Hughes, yes; Commissioner Anna Hamilton, yes.

V. APPROVAL OF CONSENT CALENDAR

MOTION A motion was made by Commissioner Hansen, seconded by Commissioner Hamilton to approve the consent agenda as presented.

VOTE The motion passed on a roll call vote as follows:

Chair Vigil Coppler, yes; Commissioner Anna Hansen, yes; Councilor Michael Garcia, yes; Commissioner Hank Hughes, yes; Commissioner Anna Hamilton, yes.

**VI. APPROVAL OF MINUTES
REGULAR MEETING OF OCTOBER 21, 2021**

MOTION A motion was made by Commissioner Hughes, seconded by Commissioner Hansen, to approve the minutes as presented.

VOTE The motion passed on a roll call vote as follows:

Chair Vigil Coppler, yes; Commissioner Anna Hansen, yes; Councilor Michael Garcia, yes; Commissioner Hank Hughes, yes; Commissioner Anna Hamilton, yes.

VII. CONSENT AGENDA

A. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE SERVICES AGREEMENT WITH AMBITIONS TECHNOLOGY GROUP, LLC OF ALBUQUERQUE, NM, FOR MANAGED IT SERVICES (RFP NO. '21/01/P); AND

- 1. EXTEND THE TERM OF THE AGREEMENT THROUGH NOVEMBER 19, 2022.**
- 2. INCREASE THE COMPENSATION BY \$60,000 FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$120,000.**
- 3. APPROVAL OF BUDGET INCREASE FROM 810.100700 (OPERATING FUND CASH BALANCE) TO BE APPORTIONED BETWEEN 8100851.510310 (LANDFILL SERVICE CONTRACTS)**

AND 8100852.510310 (BURRT SERVICE CONTRACTS) IN THE TOTAL AMOUNT OF \$60,000.

Approved on consent.

B. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE SERVICES AGREEMENT WITH VEOLIA ES TECHNICAL SOLUTIONS, LLC OF HENDERSON, CO, FOR HOUSEHOLD HAZARDOUS WASTE COLLECTION SERVICES AT BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN THE AMOUNT OF \$140,000 (RFP NO. '21/16/P).

- 1. EXTEND THE TERM OF THE AGREEMENT THROUGH NOVEMBER 19, 2022.**
- 2. INCREASE THE COMPENSATION BY \$140,000 FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$265,000.**
- 3. APPROVAL OF BUDGET INCREASE FROM 810.100700 (OPERATING FUND CASH BALANCE) TO 8100852.510310 (BURRT SERVICE CONTRACTS) IN THE AMOUNT OF \$140,000).**

Approved on consent.

C. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH SCS ENGINEERS OF ALBUQUERQUE, NM, FOR AIR QUALITY PERMITTING AND COMPLIANCE REPORTING AND ENGINEERING AND OPERATION AND MAINTENANCE SERVICES FOR THE CAJA DEL RIO LANDFILL GAS COLLECTION SYSTEM IN THE AMOUNT OF \$160,670. (RFP NO. '22/16/P); AND

- 1. APPROVAL OF BUDGET INCREASE TO 8100851.510250 (LANDFILL COMPLIANCE CONTRACTS) FROM 812.100700 (LANDFILL GAS COLLECTION SYSTEM RESERVE FUND) IN THE AMOUNT OF \$116,670.**

Approved on consent.

D. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH OCCUPATIONAL HEALTH CENTERS OF THE SOUTHWEST, P.A. ("CONCENTRA") OF ADDISON, TX, FOR EMPLOYEE MEDICAL SERVICES IN THE AMOUNT OF \$20,000 (RFP NO. '22/18/P); AND

1. **APPROVAL OF BUDGET INCREASE FROM 810.100700 (OPERATING FUND CASH BALANCE) TO BE APPORTIONED BETWEEN 8100851.510310 (LANDFILL SERVICE CONTRACTS) AND 8100852.510310 (BURRT SERVICE CONTRACTS) IN THE AMOUNT OF \$10,500.**

Approved on consent.

VIII. MATTERS FROM THE EXECUTIVE DIRECTOR

Mr. Kippenbrock reported on the following items:

- A Hazardous Household Waste event was held on the first Saturday of November and was very successful.
- There is a shortage of diesel caused by the Artesia refinery shutting down. They are at 25% production at this time. The refinery was tested this morning and if all goes well it will return to full production.
- We are scheduling an entry meeting for the 2020 audit. This will kick off the audit.
- Mr. Kippenbrock will be taking a couple of weeks off to visit his mother.

Commissioner Hughes asked who would be in charge when Mr. Kippenbrock was away.

Mr. Kippenbrock said he would remain in charge. Staff will be able to reach out to him.

Commissioner Hughes asked what effect the diesel shortage was having on operations.

Mr. Kippenbrock stated that they are operating on minimum use of the equipment. Rather than leaving equipment running we turn the equipment off until we can begin again. We are running the equipment just enough to maintain business.

Chair Vigil Coppler asked if people were throwing away more or less trash than last year.

Mr. Kippenbrock said in comparing October 2020 to October 2021 the tonnage was almost identical.

IX. MATTERS FROM THE BOARD

Councilor Garcia thanked everyone for the opportunity to work with them. He is not sure if he will be reappointed to this Board when changes are made in January.

Chair Vigil Coppler stated that this is the last SWMA Board meeting she will attend as a Councilor. Thank you to all of you for your hard work and thank you to Mr. Kippenbrock for being an outstanding Director. It has been a pleasure to work with him. Today will be a short meeting because you are so efficient. Thank you Ms. Long for all the help you have given the Board, thank you Ms. Sitton and Mr. Francisco for all your work and getting so much done and thank you to the Board. Your participation has made her job as Chair easy. It has been a pleasure.

Commissioner Hansen stated that it had been a pleasure to work with Chair Vigil Coppler over the last four years.

Commissioner Hamilton said it had been a pleasure and that she was sorry to lose Chair Vigil Coppler.

Commissioner Hughes wished Chair Vigil Coppler good luck with whatever comes next.

X. MATTERS FROM STAFF - AGENCY, CITY, COUNTY

A. SHIRLENE SITTON, DIVISION DIRECTOR, CITY OF SANTA FE ENVIRONMENTAL SERVICES DIVISION.

Ms. Sitton reported that they are getting through their optimizing routes study which included the study of going to a four day work week rather than a five day work week. We feel that we can move forward to a four day work week with drivers working ten hours a day Monday through Thursday. It is a morale booster and will attract more people to the driver positions. This schedule will allow our employees to spend holidays with their families. The information on the schedule change will be included in our 2022 calendar and we will do public relations outreach. There will also be some carbon reduction. We are excited about the change.

Commissioner Hansen commented that as a City resident and County Commissioner she thinks this is a great move. She hopes you will educate residents about how to put their cans out.

Ms. Sitton said we will continue to tell people to put their cans out at 7:00 am. The effective date of this change will be mid July.

Chair Vigil Coppler asked if this change had to go before the Union for approval.

Ms. Sitton said in the Union contract is allows us to make schedule changes with a fifteen day notice. The drivers are all in favor of this change. We will be doing a formal notification to the Union soon.

B. LES FRANCISCO, SOLID WASTE SUPERINTENDENT, SANTA FE COUNTY PUBLIC WORKS.

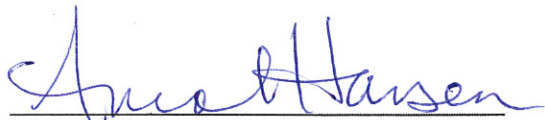
Mr. Francisco reported that they are still doing their best to provide full service to residents even with the staff shortages.

Mr. Francisco wished Chair Vigil Coppler good luck in her future endeavors.

**XI. NEXT MEETING
THURSDAY, FEBRUARY 17, 2022**

XII. ADJOURN

There being no further business before the Board the meeting adjourned at 5:30 pm.



~~Councilor JoAnne Vigil Coppler, Chair~~

~~Commission Anna Hansen~~

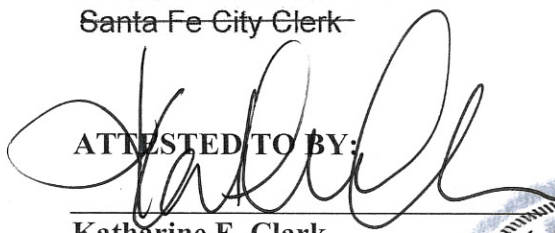


Elizabeth Martin, Stenographer

Attested to by:

~~Kristine Bustos-Mihelcic
Santa Fe City Clerk~~

ATTESTED TO BY:


Katharine E. Clark
Santa Fe County Clerk

COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

SOLID WASTE MINUTES
PAGES: 8

I Hereby Certify That This Instrument Was Filed for
Record On The 1ST Day Of March, 2022 at 09:08:11 AM
And Was Duly Recorded as Instrument # **1981776**
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office

Katharine E. Clark

Deputy  County Clerk, Santa Fe, NM

