

SUMMARY OF ACTION  
SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD MEETING  
THURSDAY, APRIL 21, 2022, 5:00 PM  
ATTENDED VIRTUALLY

| <u>ITEM</u>                  | <u>ACTION</u>    | <u>PAGE</u> |
|------------------------------|------------------|-------------|
| CALL TO ORDER                |                  | 1           |
| ROLL CALL                    | QUORUM           | 1           |
| APPROVAL OF AGENDA           | APPROVED         | 1-2         |
| APPROVAL OF MINUTES          | APPROVED         | 2           |
| MATTERS FROM THE PUBLIC      | NONE             | 2           |
| APPROVAL OF CONSENT CALENDAR | AMENDED/APPROVED | 2           |

CONSENT CALENDAR

|                                                                                                                                                                                                                                              |                     |   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---|
| REQUEST FOR APPROVAL OF<br>AMENDMENT NO. 1 TO THE SERVICES<br>AGREEMENT WITH PRO-MOTION<br>TRANSPORTATION, LLC OF ESPANOLA,<br>NM FOR GLASS HAULING SERVICES<br>FOR THE BUCKMAN ROAD RECYCLING<br>AND TRANSFER STATION<br>(ITB NO. '22/28/B) | APPROVED ON CONSENT | 2 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---|

|                                                                                                                                                                                                                                                 |                     |   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---|
| REQUEST FOR APPROVAL OF<br>AMENDMENT NO. 2 TO THE SERVICES<br>AGREEMENT WITH NATURAL<br>EVOLUTION, INC. OF TULSA, OK, FOR<br>ELECTRONIC WASTE RECYCLING<br>SERVICES AT THE BUCKMAN ROAD<br>RECYCLING AND TRANSFER STATION<br>(RFP NO. '20/35/P) | APPROVED ON CONSENT | 3 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---|

COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

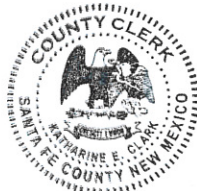
SOLID WASTE MINUTES  
PAGES: 11

I Hereby Certify That This Instrument Was Filed for  
Record On The 26TH Day Of May, 2022 at 08:15:49 AM  
And Was Duly Recorded as Instrument # 1989543  
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office

Katharine E. Clark

Deputy Dorothy Romero County Clerk, Santa Fe, NM



SFC CLERK RECORDED 05/26/2022

|                                                                                                                                                                                                                                                                                                                         |                        |     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-----|
| REQUEST FOR APPROVAL TO REPAIR<br>UNIT 1324 (CATERPILLAR 623G<br>CATERPILLAR WHEEL<br>TRACTOR-SCRAPER) BY WAGNER<br>EQUIPMENT COMPANY OF<br>ALBUQUERQUE, NM, UNDER ITB NO.<br>'20/27/B IN THE AMOUNT OF \$152,893.84                                                                                                    | APPROVED ON CONSENT    | 3   |
| REQUEST FOR APPROVAL TO<br>PURCHASE A JOHN DEERE 5090E CAB<br>UTILITY TRACTOR AND HX7 LIFT-TYPE<br>ROTARY CUTTER FROM DESERT<br>GREENS EQUIPMENT, INC, OF<br>ALBUQUERQUE, NM, UNDER NEW<br>MEXICO - NASPO VALUE POINT<br>GROUND MAINTENANCE EQUIPMENT<br>CONTRACT NO. 10-00000-20-00037 IN THE<br>AMOUNT OF \$66,275.09 | APPROVED ON CONSENT    | 3   |
| REQUEST FOR APPROVAL OF SOLE<br>SOURCE VENDORS                                                                                                                                                                                                                                                                          | APPROVED               | 3-4 |
| <u>MATTERS FROM THE EXECUTIVE<br/>DIRECTOR</u>                                                                                                                                                                                                                                                                          |                        |     |
| PRESENTATION AND POSSIBLE<br>ACTION ON THE FISCAL YEAR 2022-2023<br>PROPOSED BUDGET                                                                                                                                                                                                                                     | APPROVED               | 4-6 |
| <u>MATTERS FROM STAFF - AGENCY,<br/>CITY, COUNTY</u>                                                                                                                                                                                                                                                                    |                        |     |
| DANITA BOETTNER, P.E., LANDFILL<br>MANAGER, SANTA FE SOLID WASTE<br>MANAGEMENT AGENCY                                                                                                                                                                                                                                   | INFORMATION/DISCUSSION | 6   |
| SHIRLENE SITTON, DIVISION DIRECTOR,<br>CITY OF SANTA FE ENVIRONMENTAL<br>SERVICES DIVISION                                                                                                                                                                                                                              | INFORMATION/DISCUSSION | 7   |
| LES FRANCISCO, SOLID WASTE<br>SUPERINTENDENT, SANTA FE COUNTY<br>PUBLIC WORKS                                                                                                                                                                                                                                           | INFORMATION/DISCUSSION | 7   |

SFC CLERK RECORDED 05/26/2022

CAITLIN WEBER, SUSTAINABILITY  
SPECIALIST, SANTA FE COUNTY  
COMMUNITY DEVELOPMENT

INFORMATION/DISCUSSION 7-8

MATTERS FROM THE BOARD

NONE 8

NEXT MEETING

THURSDAY, MAY 19, 2022 8

ADJOURNMENT

ADJOURNED 8

SFC CLERK RECORDED 05/25/2022

**SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD MEETING  
THURSDAY, APRIL 21, 2022, 5:00 PM  
ATTENDED VIRTUALLY**

**I. CALL TO ORDER**

The meeting of the Santa Fe Solid Waste Management Agency Joint Powers Board Meeting was called to order at 5:01 pm by Commissioner Hansen, Chair, on Thursday, April 21, 2022, and was attended virtually.

**II. ROLL CALL**

**MEMBERS PRESENT**

Commissioner Anna Hansen, Chair  
Commissioner Hank Hughes  
Councilor Michael Garcia  
Councilor Christopher Rivera  
(1 vacancy)

**MEMBERS ABSENT**

Commissioner Anna Hamilton, Excused

**OTHERS PRESENT**

Randall Kippenbrock, Executive Director, SWMA  
Rosalie, Cardenas, SWMA  
Danita Boettner, SWMA  
Shirlene Sitton, City of Santa Fe, Environmental Services  
Les Francisco, Santa Fe County, Solid Waste Superintendent  
Emily Pisula, SWMA  
Nancy Long, Attorney  
Ernestina Baca, SWMA  
Caitlin Weber, Santa Fe County, Sustainability Specialist  
Yvonne Herrera, Santa Fe County  
Elizabeth Martin, Stenographer

**III. APPROVAL OF AGENDA**

**MOTION** A motion was made by Councilor Rivera, seconded by Commissioner Hughes, to approve the agenda as presented.

**VOTE** The motion passed on a roll call vote as follows:

Chair Hansen, yes; Commissioner Hughes, yes; Councilor Garcia, yes; Councilor Rivera, yes.

**IV. APPROVAL OF MINUTES  
MARCH 17, 2022**

**MOTION** A motion was made by Commissioner Hughes, seconded by Councilor Garcia, to approve the minutes as presented.

**VOTE** The motion passed on a roll call vote as follows:

Chair Hansen, yes; Commissioner Hughes, yes; Councilor Garcia, yes; Councilor Rivera, abstained.

**V. MATTERS FROM THE PUBLIC**

None.

**VI. APPROVAL OF CONSENT CALENDAR**

Commissioner Hughes pulled item E for discussion.

**MOTION** A motion was made by Commissioner Hughes, seconded by Councilor Rivera, to approve the Consent Calendar as amended.

**VOTE** The motion passed on a roll call vote as follows:

Chair Hansen, yes; Commissioner Hughes, yes; Councilor Garcia, yes; Councilor Rivera, yes.

**VII. CONSENT CALENDAR**

**A. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE SERVICES AGREEMENT WITH PRO-MOTION TRANSPORTATION, LLC OF ESPANOLA, NM, FOR GLASS HAULING SERVICES FOR THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION (ITB NO. '22/28/B); AND**

- 1. INCREASE THE COMPENSATION BY \$10,750 FOR A TOTAL AMOUNT NOT TO EXCEED \$146,450.**

Approved on consent.



- B. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO THE SERVICES AGREEMENT WITH NATURAL EVOLUTION, INC. OF TULSA, OK, FOR ELECTRONIC WASTE RECYCLING SERVICES AT THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION (RFP NO. '20/35/P); AND**

- 1. INCREASE THE COMPENSATION BY \$30,000 FOR A TOTAL AMOUNT NOT TO EXCEED \$125,000.**

Approved on consent.

- C. REQUEST FOR APPROVAL TO REPAIR UNIT 1324 (CATERPILLAR 623G CATERPILLAR WHEEL TRACTOR-SCRAPER) BY WAGNER EQUIPMENT COMPANY OF ALBUQUERQUE, NM, UNDER ITB NO. '20/27/B IN THE AMOUNT OF \$152,893.84; AND**

- 1. APPROVAL OF BUDGET INCREASE TO 8100851.520400 (REPAIR & MAINTENANCE OF EQUIPMENT AND MACHINERY) FROM 810.100700 (OPERATING FUND CASH BALANCE) IN THE AMOUNT OF \$152,893.84.**

Approved on consent.

- D. REQUEST FOR APPROVAL TO PURCHASE A JOHN DEERE 5090E CAB UTILITY TRACTOR AND HX7 LIFT-TYPE ROTARY CUTTER FROM DESERT GREENS EQUIPMENT, INC, OF ALBUQUERQUE, NM, UNDER NEW MEXICO - NASPO VALUE POINT GROUND MAINTENANCE EQUIPMENT CONTRACT NO. 10-00000-20-00037 IN THE AMOUNT OF \$66,275.09.**

- 1. APPROVAL OF BUDGET INCREASE TO 8100851.570500 (CAPITAL OUTLAY - EQUIPMENT AND MACHINERY) 811.100700 (EQUIPMENT REPLACEMENT RESERVE FUND) IN THE AMOUNT OF \$66,275.09.**

Approved on consent.

- E. REQUEST FOR APPROVAL OF SOLE SOURCE VENDORS.**

- 1. ANDELA PRODUCTS, LTD, RICHFIELD SPRINGS, NY**
- 2. BANDIT INDUSTRIES, REMUS, MI**
- 3. CP MANUFACTURING, INC., SAN DIEGO, CA**
- 4. MEGA CORPORATION, ALBUQUERQUE, NM**

5. TARPOMATIC, INC., CANTON, OH
6. VAN DYK BALER CORP. (VAN DYK RECYCLING SOLUTIONS), STAMFORD, CT

Commissioner Hughes asked how do we select people to be sole source vendors

Mr. Kippenbrock said they are the only provider in terms of parts and labor. In many cases we have bought the equipment from the vendor who is servicing it. Vendor number one is providing parts for the glass crusher machine, number two is servicing the old green waste mulcher we had, number three is our source for the recycling of tires, number four is for the large water tanks on vehicles, number five is for the tarping machine servicing and number six is for the baler. If we can buy parts locally we will do that where we can. We have done all our homework. We use fabricators in cases where we need to.

Commissioner Hughes asked when a new machine is purchased do we go out to bid.

Mr. Kippenbrock said yes.

**MOTION** A motion was made by Commissioner Hughes, seconded by Councilor Rivera to approve the request.

**VOTE** The motion passed on a roll call vote as follows:

Chair Hansen, yes; Commissioner Hughes, yes; Councilor Garcia, yes; Councilor Rivera, yes.

## **VIII. MATTERS FROM THE EXECUTIVE DIRECTOR**

### **A. PRESENTATION, DISCUSSION AND POSSIBLE ACTION ON THE FISCAL YEAR 2022-2023 PROPOSED BUDGET**

Mr. Kippenbrock stated that the budget memo and budget are included in the meeting packet. It is in the same form as we have used in the past for revenue and expense. Also the Union and nonunion pay requests and the revised organizational chart are included.

Mr. Kippenbrock reviewed the budget.

Councilor Rivera asked about the COLA and Merit increases asking if they were still viable per the Union contract or will the agreement be ready by then.

Mr. Kippenbrock said we hope the new agreement will be ready by July 1, 2022. On the management side, we are trying to get the contract done in a fair manner. His understanding is that the long term increases will stay in place until the new contract is in place.

Ms. Long said the contract terms continue until the new contract is signed. Ideally, if there are changes to the terms of the contract they should be included in the new Collective Bargaining Agreement in time to be in effect.

Councilor Rivera said his understanding is that the current contract continues with the current terms until the new contract is completed.

Councilor Rivera asked what was included in the employee healthcare line item.

Mr. Kippenbrock said employee physicals and similar expenditures.

Councilor Rivera said the gas costs went down in one area. What happened there.

Mr. Kippenbrock said fuel consumption is lower on an annual basis. Last year it remained flat. This year we based the numbers on actual usage. The landfill budget went up as they have more gasoline vehicles.

Councilor Rivera asked if the gas budget can be adjusted throughout the year.

Mr. Kippenbrock said yes it can.

Commissioner Hughes asked do we have operational reserves.

Mr. Kippenbrock said yes, we have a cash operations fund balance that we try to maintain as 25% to 30%.

Commissioner Hughes asked how much is there now.

Ms. Pisula said we have \$5 million is cash reserve as of today.

Commissioner Hughes commented that is well above the regulation. Thank you.

Mr. Kippenbrock said the budget is complete and final if there are no changes.

**MOTION** A motion was made by Councilor Rivera, seconded by Commissioner Hughes, to approve the 2022-2023 budget.

**VOTE** The motion passed on a roll call vote as follows:



Chair Hansen, yes; Commissioner Hughes, yes; Councilor Garcia, yes; Councilor Rivera, yes.

**IX. MATTERS FROM STAFF - AGENCY, CITY, COUNTY**

**A. DANITA BOETTNER, P.E., LANDFILL MANAGER, SANTA FE SOLID WASTE MANAGEMENT AGENCY**

Ms. Boettner reported that they are currently preparing for the Free Trash Day on Saturday from 8:00 am to 4:45 pm. It will be held at BuRRT and Caja Del Rio. Be prepared for long lines. We are asking residents to limit themselves to one load. All loads must be secure and covered with a tarp. All trucks will go to the landfill. Loads in commercial vehicles or trailers will be subject to a tipping fee. We are encouraging residents to come another day if they have recyclables or to use the City Recycling Centers.

Ms. Boettner continued saying we have the Free Green Waste Days and Free Tire Days on the same day this year, May 7, 2022 and May 8, 2022. Green waste has to be clean and tires are limited. We will have a spotter who inspects the loads.

Ms. Boettner said the Community Solar Rule moved forward on March 30, 2022 and is in effect when filed. As an entity you can be a subscriber organization or an owner/operator of a solar facility. Qualifying entities such as public utilities rural co-ops can opt into the solar program. We are working on the RFP. Twenty five acres are allowed in a community solar project.

Chair Hansen said she is excited about the idea of community solar. This is a fantastic effort.

Ms. Boettner continued saying we are seeing an uptick in requests for tours of our facilities from very diverse groups. We are working with them to set dates and times. There is a PFAS chemical out there that is a forever chemical. It is starting to be a topic of conversation in terms of disposal and is widely used. The components break down very slowly and can be found in a variety of items. Because it has wide spread use it has been found in humans and animals around the world. It is linked to harmful health effects. The EPA is working on if it can be considered hazardous waste. We are looking at doing testing on our leachate. Liquid falls on trash and moves down. We are looking at sampling cells one and six, which are lined areas. People may start hearing about advanced recycling in terms of plastic. There is a movement towards that and an expansive operation.

Chair Hansen said thank you. This is very helpful and she appreciates that the PFAS chemical was brought to our attention. She is glad that testing has started.

**B. SHIRLENE SITTON, DIVISION DIRECTOR, CITY OF SANTA FE  
ENVIRONMENTAL SERVICES DIVISION**

Ms. Sitton said she is excited to hear the update on Community Solar and that we have started moving forward. Ms. Boettner gave our new folks a tour. Thank you. We are adding employees to service community accounts. She is excited about that. Tomorrow four of our operators are going to Lubbock, Texas to compete in the regional rodeo. Our drivers also compete. Mr. Kippenbrock hosted the last two. We were invited to participate in Lubbock. She is attending and staying for a conference after. The winners go to the national competition. The Great American Clean Up is this Saturday. From 8:30 am to 9:30 am we will be providing pastries and coffee and you can pick up clean up supplies. A Santa Fe Beautiful Pollinator Garden is going in at the Park. The plants will be planted in two weeks. A bee sculpture made of recycled materials is placed there as well. The grand opening will be in August. The 29<sup>th</sup> of April is Arbor Day. We are doing a tree planting at 1:30pm on the Plaza and are giving out one hundred trees and rain barrels to several communities. We will be following up and collecting data in coordination with the Water Conservation Division. May 21<sup>st</sup> is Save Water Santa Fe Day at Railyard Park. It is Kids in the Park Day as well.

Chair Hansen thanked Ms. Sitton for her report.

**C. LES FRANCISCO, SOLID WASTE SUPERINTENDENT, SANTA FE  
COUNTY PUBLIC WORKS**

Mr. Francisco said we are ready for the Great American Clean Up. If people have a valid permit on that day they have free tipping fees. There will be a Rio Grande Great American Clean Up on Saturday as well.

Chair Hansen said fantastic. Thank you for your report.

**D. CAITLIN WEBER, SUSTAINABILITY SPECIALIST, SANTA FE COUNTY  
COMMUNITY DEVELOPMENT**

Ms. Weber said the Sustainability Office is still acquiring approval for backyard composting. Participants in the program can choose the straw bale system or black container system. She is excited for Free Trash Day. We welcomed a new Volunteer Coordinator recently. We are planning community plantings for Earth Day. You can sign up on our website. There are five dates at different sites planned.

Chair Hansen said May 21<sup>st</sup> is the Earth Day event in the City. We are choosing areas with under served residents for beautification of sites.

Ms. Boettner said the weather is not looking great for Saturday. If it is too windy we may need to shut down. Also we are sending three people to Lubbock for the

Texas rodeo as well. Santa Fe will be well represented.

Chair Hansen said this is a safety first case. She is grateful to everyone who gave us these reports. It is important that we know these things so we can share the information with our constituents.

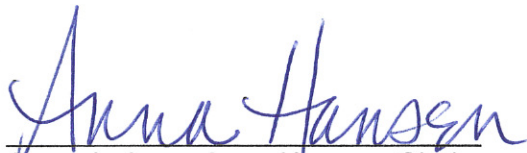
**X. MATTERS FROM THE BOARD**

None.

**XI. NEXT MEETING  
THURSDAY, MAY 19, 2022**

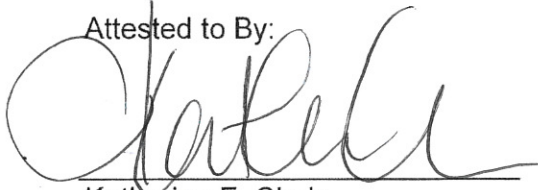
**XII. ADJOURNMENT**

There being no further business before the Board the meeting adjourned at 6:15 pm.

  
Commissioner Anna Hansen, Chair

  
Elizabeth Martin, Stenographer

Attested to By:

  
Katharine E. Clark  
Santa Fe County Clerk



SFC CLERK RECORDED MAY 2 2022