

SUMMARY OF ACTION  
SANTA FE SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD MEETING  
THURSDAY, AUGUST 18, 2022  
ATTENDED VIRTUALLY

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COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

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I Hereby Certify That This Instrument Was Filed for  
Record On The 2ND Day Of December, 2022 at 08:57:06 AM  
And Was Duly Recorded as Instrument # 2002351  
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Katharine E. Clark

Deputy Desty Romero County Clerk, Santa Fe, NM



SEC. CLERK RECORDED 12/22/2022

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SEC CLERK RECORDED 12/02/2022

**SANTA FE SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD MEETING  
THURSDAY, AUGUST 18, 2022  
ATTENDED VIRTUALLY**

**I. CALL TO ORDER**

The meeting of the Santa Fe Solid Waste Management Agency Joint Powers Board was called to order by Commissioner Hansen, Chair, at 5:00 pm on Thursday, August 18, 2022, and was attended virtually.

**II. ROLL CALL**

**MEMBERS PRESENT**

Councilor Michael Garcia  
Commissioner Anna Hamilton  
Commissioner Hank Hughes  
Councilor Christopher Rivera  
Commissioner Anna Hansen, Chair  
(one vacancy)

**OTHERS PRESENT**

Randall Kippenbrock, Executive Director, SWMA  
Rosalie Cardenas, SWMA  
Shirlene Sitton, City of Santa Fe, Environmental Services  
Les Francisco, Santa Fe County, Solid Waste Superintendent  
Emily Pisula, SWMA  
Nancy Long, Attorney  
Ernestina Baca, SWMA  
Caitlin Weber, Santa Fe County, Sustainability Specialist  
Yvonne Herrera, Santa Fe County  
Danita Boettner, SWMA  
Elizabeth Martin, Stenographer

**III. APPROVAL OF AGENDA**

**MOTION** A motion was made by Commissioner Hamilton, seconded by Councilor Rivera, to approve the agenda as presented.

**VOTE** The motion passed on a roll call vote as follows:

Councilor Garcia, yes; Commissioner Hamilton, yes; Commissioner Hughes, yes; Councilor Rivera, yes; Chair Hansen, yes.



**IV. APPROVAL OF MINUTES  
REGULAR MEETING - JUNE 16, 2022**

**MOTION** A motion was made by Commissioner Hamilton, seconded by Commissioner Hughes, to approve the minutes as presented.

**VOTE** The motion passed on a roll call vote as follows:

Councilor Garcia, yes; Commissioner Hamilton, yes; Commissioner Hughes, yes; Councilor Rivera, yes; Chair Hansen, yes.

**V. MATTERS FROM THE PUBLIC**

None.

**VI. APPROVAL OF CONSENT CALENDAR**

**MOTION** A motion was made by Councilor Garcia, seconded by Commissioner Hamilton, to approve the consent calendar as presented.

**VOTE** The motion passed on a roll call vote as follows:

Councilor Garcia, yes; Commissioner Hamilton, yes; Commissioner Hughes, yes; Councilor Rivera, yes; Chair Hansen, yes.

**VII. CONSENT CALENDAR**

**A. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO THE SERVICES AGREEMENT WITH PRO-MOTION TRANSPORTATION, LLC OF ESPANOLA, NM, FOR GLASS HAULING SERVICES FOR THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION (ITB NO. '22/28/B); AND**

- 1. INCREASE THE COMPENSATION BY \$10,200 FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$156,650.**

Approved on consent.

**B. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH BLUEWATER ENVIRONMENTAL CONSULTING, LLC OF SANTA FE, NM, FOR ENVIRONMENTAL SERVICES AT THE CAJA DEL RIO LANDFILL AND BUCKMAN ROAD RECYCLING AND TRANSFER STATION (RFP NO. '20/37/P); AND**

1. **EXTEND THE TERM OF THE AGREEMENT THROUGH AUGUST 20, 2023.**
2. **INCREASE THE AMOUNT OF COMPENSATION BY \$70,350 FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$207,500.**

Approved on consent.

**C. REQUEST FOR APPROVAL OF AMENDMENT NO. 3 TO THE SERVICES AGREEMENT WITH UNIVERSAL PROTECTION SERVICES, LP D/B/A ALLIED UNIVERSAL SECURITY SERVICES OF ALBUQUERQUE, NM, FOR SECURITY SERVICES (ITB NO. '20/23/B); AND**

1. **EXTEND THE TERM OF THE AGREEMENT THROUGH AUGUST 20, 2023.**
2. **INCREASE THE AMOUNT OF COMPENSATION BY \$15,000 FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$232,959.18.**

Approved on consent.

**D. REQUEST FOR APPROVAL TO REPAIR UNIT 1324 (CATERPILLAR 623G CATERPILLAR WHEEL TRACTOR-SCRAPER) BY WAGNER EQUIPMENT COMPANY OF ALBUQUERQUE, NM, UNDER ITB NO. '20/27/B IN THE AMOUNT OF \$177,267.73.**

Approved on consent.

**E. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO THE PRICE AGREEMENTS FOR FLEET VEHICLE, HEAVY-DUTY TRUCK AND TRAILER REPAIRS - PARTS AND LABOR- WITH MULTIPLE VENDORS (ITB NO. '21/01/B):**

1. **CAPITAL FORD LINCOLN, SANTA FE, NM**
2. **CHEVROLET CADILLAC OF SANTA FE, NM**
3. **CLARK TRUCK EQUIPMENT COMPANY, ALBUQUERQUE, NM**
4. **CUMMINS, ALBUQUERQUE, NM**
5. **HAL BURNS TRUCK AND EQUIPMENT SERVICE, SANTA FE, NM**
6. **MCT, ALBUQUERQUE, NM**
7. **PARTS AUTHORITY, ALBUQUERQUE, NM (FORMERLY PARTS PLUS OF NEW MEXICO**
8. **RUSH TRUCK CENTERS OF NEW MEXICO, ALBUQUERQUE,**

- NM
- 9. STEWART AND STEVENSON POWER PRODUCTS,  
ALBUQUERQUE, NM
- 10. WEISE AUTO SUPPLY D/B/A NAPA, SANTA FE, NM

**F. REQUEST FOR APPROVAL TO AWARD ITB NO. '23/02/B - MOTOR OILS, LUBRICANTS, ANTIFREEZE, AND RELATED PRODUCTS TO MULTIPLE VENDORS; AND**

- 1. APPROVAL OF PRICE AGREEMENTS FOR MOTOR OILS, LUBRICANTS, ANTIFREEZE, AND RELATED PRODUCTS WITH:
  - A. BREWER OIL COMPANY, ALBUQUERQUE, NM
  - B. GENERAL PARTS DISTRIBUTION, LLC DBA ADVANCE AUTO PARTS AND CARQUEST AUTO PARTS, RALEIGH, NC
  - C. SAFETY-KLEEN SYSTEMS, INC., NORWELL, MA
  - D. SENERGY PETROLEUM, SANTA FE, NM
  - E. WEST DIRECT OIL, ALBUQUERQUE, NM

Approved on consent.

**G. REQUEST FOR APPROVAL TO AWARD ITB NO. '23/03/B - PRICE AGREEMENT FOR BULK FUEL AND DIESEL EXHAUST FLUID TO MULTIPLE VENDORS.**

- 1. APPROVAL OF PRICE AGREEMENTS FOR BULK FUEL AND DIESEL EXHAUST FLUID WITH:
  - A. BREWER OIL COMPANY, ALBUQUERQUE, NM
  - B. SENERGY PETROLEUM, SANTA FE, NM

Approved on consent.

**H. REQUEST FOR APPROVAL FOR APPROVAL OF SERVICES AGREEMENT WITH ITSQUEST, INC. OF SANTA FE, NM, FOR STAFFING SERVICES UNDER NEW MEXICO STATE PRICE AGREEMENT 00-00000-19-00040 IN THE AMOUNT OF \$79,826.31; AND**

- 1. APPROVAL OF BUDGET INCREASE TO 8100851.510310 (SERVICE CONTRACTS) FROM 810.100700 (OPERATING FUND CASH BALANCE) IN THE AMOUNT OF \$79,826.31.



Approved on consent.

## **VIII. MATTERS FROM THE EXECUTIVE DIRECTOR**

Mr. Kippenbrock reported that he met with the people involved in the public offered part of the solar project. The Agency has to go out on an RFP of their own. They are helping us to correctly go to the PRC for approval. He also received a phone call from a community entity which wants access through the landfill to develop a community solar project. He is going to reach out to the Board at their next meeting.

Mr. Kippenbrock continued, saying this past Monday, the Finance Committee approved a contract for CRI to perform the audit for the City for fiscal year 21 and 22. The previous audit firm is going to help the City with Fiscal Year 21 on contract as well. He will keep everyone informed as things progress.

We are in the process of receiving a grant for \$953,000 from NMED as a result of the Volkswagen case. We will be purchasing three new tractor truck replacements. Hopefully, they will be in place by our next meeting. We have to destroy the three current trucks in order to receive the three new ones.

Regarding rock crushing, we have six weeks left on the rock crushing contract, but there is no rock to crush. Del Hur Industries is the company we are under contract with. We will have to take a hard look to see if we want to continue this process, and to decide how we will protect the liners down the line.

We are still dealing with the pandemic. We are having difficulties, but are making progress.

On July 1<sup>st</sup>, we entered into year two of our rate increase. Everything went smoothly. The numbers are higher at the transfer station. We are looking at planning how we can reduce the wait time. We are diverting pickups with trailers to the landfill. The hold-up is at the front end. We would like to see a wait time of not longer than two minutes.

Chair Hansen said she is happy to hear that the Agency is working with Santa Fe County on Community Solar. What is the name of the company they are working with.

Mr. Kippenbrock said it is Q Cell. They are working with the State Land Office as well.

Commissioner Hansen asked Councilor Rivera or Councilor Garcia to update the Board on the audit situation with the City.

Councilor Garcia said we hired CLA as the auditor for FY 21. The audit is due in



December.

Councilor Rivera said CLA is the auditor that pulled out of the audit contract. The City has hired them on contract to help us with the FY 21 audit. The Department is on two tracks, working on the FY 21 and FY22 audits simultaneously.

Mr. Kippenbrock said CRI is the auditor for FY 22.

Chair Hansen asked if CRI is a national firm.

Ms. Pisula said yes it is a national firm. Both audits are due by the December 15<sup>th</sup> deadline. The Assistant Finance Director is working on our needs and BDD's.

Chair Hansen said she is glad to hear that we got the Volkswagen money. She asked if the new vehicles will be gas-powered.

Mr. Kippenbrock said they run on natural gas. The fueling station is on Rufina. We will fill up there once a week or every other week.

Chair Hansen said diverting people from BuRRT to the landfill was a topic of discussion at the Agua Fria Village meeting.

## **IX. MATTERS FROM STAFF - AGENCY, CITY, COUNTY**

### **A. SHIRLEEN SITTON, DIVISION DIRECTOR, CITY OF SANTA FE ENVIRONMENTAL SERVICES DIVISION.**

Ms. Sitton reported that they implemented the trash day changes this week and have been getting a lot of calls. We are clearing all of them each day before we leave. Overall it is going very well. The operators seem happy with the new routes. We ask everyone for a little patience. She would like to give a shout out to our workers.

Chair Hansen said it is a learning process. The second map was very helpful.

Ms. Sitton said the interaction map online is a great tool. We have a lot more people downloading our recycling app now as well.

### **B. LES FRANCISCO, SOLID WASTE SUPERINTENDENT, SANTA FE COUNTY PUBLIC WORKS**

Mr. Francisco thanked Ernestina for the email about the changes. We are still short staffed, but are moving right along. We are short five staff of the twenty two we have. He would like to give a shout out to his staff as well.

Mr. Francisco continued, saying the first weekend in September will be free brush weekend.

Commissioner Hughes asked if the free brush weekend is a popular event.

Mr. Francisco said yes, the usual amount of vehicles at El Dorado is thirty seven per day.

**C. CAITLIN WEBER, SUSTAINABILITY SPECIALIST, SANTA FE COUNTY COMMUNITY DEVELOPMENT**

Ms. Weber said she and staff have been working on launching the single use plastic working group. We are waiting for the user fee to become effective. We are also working on an annual report to the Environmental Protection Agency on wastewater. We have added two new roads to our Adopt-A-Road Program as well.

Chair Hansen thanked all of the staff for their reports and for all the work they do for SWMA.

**X. MATTERS FROM THE BOARD**

Chair Hansen said she will share information on upcoming solar events and other events with Mr. Kippenbrock so he can share them with the Board.

**XI. NEXT MEETING  
THURSDAY, SEPTEMBER 15, 2022**


**XII. ADJOURNMENT**

There being no further business before the Board, the meeting adjourned at 5:35 pm.

  
Commissioner Anna Hansen, Chair

  
Elizabeth Martin, Stenographer

Attested to By:

  
Katharine E. Clark  
Santa Fe County Clerk



SFC CLERK RECORDED