

**SUMMARY OF ACTION
SANTA FE SOLID WASTE AGENCY
JOINT POWERS BOARD MEETING
THURSDAY, NOVEMBER 17, 2022
ATTENDED VIRTUALLY**

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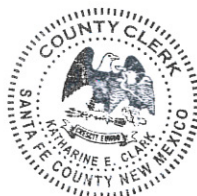
COUNTY OF SANTA FE)
STATE OF NEW MEXICO) ss

SOLID WASTE MINUTES
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I Hereby Certify That This Instrument Was Filed for
Record On The 10TH Day Of March, 2023 at 09:40:05 AM
And Was Duly Recorded as Instrument # 2007921
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office
Katharine E. Clark

Deputy Dusty Romero County Clerk, Santa Fe, NM



SEC CLERK RECORDED 03/10/2023

ALBUQUERQUE, NM, UNDER TEXAS LOCAL
GOVERNMENT PURCHASING COOPERATIVE
BUYBOARD CONTRACT NO. 601-19 FOR THE
BUCKMAN ROAD RECYCLING AND
TRANSFER STATION IN THE AMOUNT OF
\$946,427

REQUEST FOR APPROVAL OF
AMENDMENT NO. 2 TO THE SERVICE
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TECHNOLOGY GROUP, LLC OF
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APPROVED ON CONSENT 4

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("CONCENTRA") OF ADDISON, TX, FOR
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(RFP NO. '22/18/P)

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SFC CLERK RECORDED 03/10/2023

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**SANTA FE SOLID WASTE AGENCY
JOINT POWERS BOARD MEETING
THURSDAY, NOVEMBER 17, 2022
ATTENDED VIRTUALLY**

I. CALL TO ORDER

The meeting of the Santa Fe Solid Waste Agency Joint Powers Board was called to order by Commissioner Hansen, Chair, at 5:00 pm on Thursday, November 17, 2022, and was attended virtually.

II. ROLL CALL

MEMBERS PRESENT

Councilor Michael Garcia
Commissioner Anna Hamilton
Commissioner Hank Hughes
Councilor Christopher Rivera
Commissioner Anna Hansen, Chair
(one vacancy)

MEMBERS ABSENT

OTHERS PRESENT

Randall Kippenbrock, Executive Director, SWMA
Rosalie Cardenas, SWMA
Danita Boettner, P.E., Landfill Manager, SWMA
Eric Lucero, City of Santa Fe, Environmental Services
Angelica Salazar, SWMA
Nancy Long, Attorney
Les Francisco, Santa Fe County, Solid Waste Superintendent
Ernestina Baca, SWMA
Caitlin Weber, Santa Fe County, Sustainability Specialist
Yvonne Herrera, Santa Fe County

III. APPROVAL OF AGENDA

MOTION A motion was made by Commissioner Hamilton, seconded by Commissioner Hughes, to approve the agenda as presented.

VOTE The motion passed on a roll call vote as follows:

Councilor Garcia, yes; Commissioner Hamilton, yes; Commissioner Hughes, yes; Councilor Rivera, yes; Chair Hansen, yes.

IV. APPROVAL OF MINUTES

A. REGULAR MEETING - AUGUST 18, 2022

MOTION A motion was made by Commissioner Hamilton, seconded by Councilor Rivera, to approve the August 18, 2022 minutes as presented.

VOTE The motion passed on a roll call vote as follows:

Councilor Garcia, yes; Commissioner Hamilton, yes; Commissioner Hughes, yes; Councilor Rivera, yes; Chair Hansen, yes.

B. REGULAR MEETING - OCTOBER 20, 2022

MOTION A motion was made by Commissioner Hughes, seconded by Commissioner Hamilton, to approve the October 20, 2022 minutes as presented.

VOTE The motion passed on a roll call vote as follows:

Councilor Garcia, yes; Commissioner Hamilton, yes; Commissioner Hughes, yes; Councilor Rivera, yes; Chair Hansen, yes.

V. MATTERS FROM THE PUBLIC

None.

VI. APPROVAL OF CONSENT CALENDAR

MOTION A motion was made by Commissioner Hamilton, seconded by Commissioner Hughes, to approve the consent calendar as presented.

VOTE The motion passed on a roll call vote as follows:

Councilor Garcia, yes; Commissioner Hamilton, yes; Commissioner Hughes, yes; Councilor Rivera, yes; Chair Hansen, yes.

VII. CONSENT CALENDAR

A. REQUEST FOR APPROVAL OF RESOLUTION 2022-2 SANTA FE SOLID WASTE MANAGEMENT AGENCY NEW MEXICO

VOLKSWAGEN MITIGATION TRUST #NM-VW 22-05 PROJECT AGREEMENT; AND

- 1. APPROVAL OF THE PROJECT AGREEMENT (#NM-VW 22-05) BY AND BETWEEN THE NEW MEXICO ENVIRONMENT DEPARTMENT AIR QUALITY BUREAU AND SANTA FE SOLID WASTE MANAGEMENT AGENCY FOR THE REPLACEMENT OF THREE ON-THE-ROAD TRUCKS WITH NEAR ZERO CNG TECHNOLOGY TRUCKS UNDER THE NEW MEXICO VOLKSWAGEN MITIGATION TRUST AND NEW MEXICO BENEFICIARY MITIGATION PLAN WITH A FUNDING AMOUNT OF \$953,847.18.**
- 2. AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT AND ACT AS THE AWARDEE REPRESENTATIVE FOR THE AGREEMENT.**

Approved on consent.

- B. REQUEST FOR APPROVAL TO PURCHASE TWO PETERBILT 567 SEMI-TRUCKS AND ONE PETERBILT 567 ROLL-OFF TRUCK, WITH NECESSARY EXTRAS AND EXTENDED WARRANTY, FROM RUSH TRUCK CENTERS OF NEW MEXICO, INC. OF ALBUQUERQUE, NM, UNDER TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE BUYBOARD CONTRACT NO. 601-19 FOR THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN THE AMOUNT OF \$946,427; AND**

- 1. APPROVAL OF BUDGET INCREASE FROM 811.100700 (EQUIPMENT REPLACEMENT RESERVE FUND) TO 8100852.571000 (CAPITAL OUTLAY-VEHICLES GREATER THAN 1.5 TON) IN THE AMOUNT OF \$946,427.**

Approved on consent.

- C. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO THE SERVICE AGREEMENT WITH AMBITIONS TECHNOLOGY GROUP, LLC OF ALBUQUERQUE, NM FOR MANAGED IT SERVICES (RFP NO. '21/01/P); AND**

- 1. EXTEND THE TERM OF THE AGREEMENT THROUGH NOVEMBER 19, 2023.**
- 2. INCREASE THE COMPENSATION BY \$54,100 FOR A TOTAL**

NOT TO EXCEED AMOUNT OF \$174,100.

Approved on consent.

D. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO THE SERVICES AGREEMENT WITH VEOLIA ES TECHNICAL SOLUTIONS, LLC OF HENDERSON, CO, FOR HOUSEHOLD HAZARDOUS WASTE COLLECTION SERVICES AT BUCKMAN ROAD RECYCLING AND TRANSFER STATION (RFP NO. '21/16/P); AND

- 1. EXTEND THE NOTICES OF THE AGREEMENT**
- 2. EXTEND THE TERM OF AGREEMENT THROUGH NOVEMBER 19, 2023.**
- 3. INCREASE THE COMPENSATION BY \$175,000 FOR A TOTAL NOT TO EXCEED AMOUNT OF \$440,000.**
- 4. APPROVAL OF BUDGET INCREASE FROM 810.100700 (OPERATING FUND CASH BALANCE) TO 81000852.510310 (BURRT SERVICE CONTRACTS) IN THE AMOUNT OF \$25,000.**

Approved on consent.

E. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE SERVICES AGREEMENT WITH SCS ENGINEERS OF ALBUQUERQUE, NM, FOR AIR QUALITY PERMITTING AND COMPLIANCE REPORTING AND ENGINEERING AND OPERATION AND MAINTENANCE SERVICES FOR THE CAJA DEL RIO LANDFILL GAS COLLECTION SYSTEM (RFP NO. '22/16/P); AND

- 1. EXTEND THE TERM OF THE AGREEMENT THROUGH NOVEMBER 18, 2023**
- 2. INCREASE THE COMPENSATION BY \$179,148 FOR A TOTAL NOT TO EXCEED AMOUNT OF \$339,818.**
- 3. APPROVAL OF BUDGET INCREASE TO 8100851.510250 (LANDFILL COMPLIANCE CONTRACTS) FROM 812.100700 (LANDFILL GAS COLLECTION SYSTEM RESERVE FUND) IN THE AMOUNT OF \$179,148.**

Approved on consent.

F. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH OCCUPATIONAL HEALTH CENTERS OF THE SOUTHWEST, P.A. ("CONCENTRA") OF ADDISON, TX, FOR EMPLOYEE MEDICAL SERVICES (RFP NO. '22/18/P); AND

- 1. EXTEND THE TERM OF THE AGREEMENT THROUGH NOVEMBER 18, 2023.**
- 2. INCREASE THE COMPENSATION BY \$20,000 FOR A TOTAL NOT TO EXCEED AMOUNT OF \$40,000.**

Approved on consent.

G. REQUEST FOR APPROVAL OF 2023 MEETING CALENDAR.

Approved on consent.

VIII. MATTERS FROM THE EXECUTIVE DIRECTOR

Mr. Kippenbrock said the latest on the audit is that the contracted auditor, CRI, will not get started until December 15th. The goal is to complete their work on the previous contract they have by June 30, 2023. Last month the Board approved the contract for the roofing project with J3 Systems. Thank you for the approval. We will be completing the permitting aspect this month or next month. They will start the project in January.

Mr. Kippenbrock continued saying thank you for the approval today for the purchase of three CNG trucks. The allocation period will be between March and July 2023. That is sooner than expected. The fueling station for the trucks will be at Siler and Rufina.

Mr. Kippenbrock said our next meeting will be in February. Normally we do not have meetings in December or January. That gives us time to focus on tasks. Nancy and I have been trying to get an opinion from DFA to lease land for battery storage. We talked about this request at our last meeting. We hope to have some good news by the February meeting.

Ms. Long said she did receive some communication from DFA. They asked for our Joint Powers Agreement. They are looking at our request.

Mr. Kippenbrock said we got our grinding machine back and are back in the business of grinding green waste again.

Chair Hansen thanked Mr. Kippenbrock for all he does. Happy Thanksgiving

and Happy Holidays to you and all of your employees.

IX. MATTERS FROM STAFF - AGENCY, CITY, COUNTY

A. DANITA BOETTNER, P.E., LANDFILL MANAGER, SWMA

Ms. Boettner said she is also looking forward to the purchase of the CNG trucks. Thank you for your approval.

Ms. Boettner said we had a free household waste event on November 5th. Attendance was down from prior events. He had a tractor trailer staged at the event so that reduced the effort in the long run. We had 188 participants and moved eight tons out the door as far as material processed. We had a free tire event the same week on Saturday and Sunday. We collected 270 tires. We will have one more tire event on December 3rd and 4th. That will finish out our free events for the year.

Chair Hansen thanked Ms. Boettner for her update and for being mindful of greenhouse gases.

B. ERIC LUCERO FOR SHIRLENE SITTON, DIVISION DIRECTOR, CITY OF SANTA FE ENVIRONMENTAL DIVISION

Mr. Lucero said Ms. Sitton did not have anything for this meeting. If anyone has any questions he will be happy to answer them.

Councilor Rivera asked for an update on the recent changes to the trash collection schedule and how the holiday schedule will change.

Mr. Lucero said we moved residential staff to a four 10 hour day schedule. It seems to be working pretty well. Staff supports it. It has been a boost to morale for the residential staff. We are trying to make our Department a better place to work. Hopefully that helps with our issues with hiring.

Mr. Lucero continued saying for Thanksgiving, the Thursday collections will be done on Friday.

Councilor Rivera said Christmas is on a Sunday. Does that mean there will not be any change.

Mr. Lucero said the City observes Monday as the holiday. Trash collection will shift one day. Monday will be collected on Tuesday and so on.

Councilor Rivera said he is glad that staff appreciates the new schedule.

Chair Hansen thanked Mr. Lucero for attending the meeting and updating the Board on the schedule change.

C. LES FRANCISCO, SOLID WASTE SUPERINTENDENT, SANTA FE COUNTY PUBLIC WORKS

Mr. Francisco said we had a cleanup day at Caja Del Rio on November 5th. It was successful. We collected five tons. Our collection centers are running trouble free.

Chair Hansen thanked Mr. Francisco for his update.

D. CAITLIN WEBER, SUSTAINABILITY SPECIALIST, SANTA FE COUNTY COMMUNITY DEVELOPMENT

Ms. Weber said we are continuing to provide recycling training to new staff. We are beginning to plan for the project we received the grant for. As to the Plastics Working Group, they are researching plastic use and are continuing to look for a member of the business community to serve on the working group.

Chair Hansen said we appreciate your update.

X. MATTERS FROM THE BOARD

Councilor Rivera said Mr. Kippenbrock said we are not meeting again until February. If something pressing comes up how will that be handled. Do you anticipate anything of that nature coming up and if so, will we have a special meeting.

Mr. Kippenbrock said he does not anticipate anything coming up. If it does, he would call for a regular meeting to address that issue.

Chair Hansen asked if Mr. Kippenbrock feels that the audit will be done by June 2023.

Mr. Kippenbrock said he hopes so. He does not see any reason for it not to be done. The internal auditor, CLA, is still doing some work to bring the balances forward. He is not certain when the entrance conference will happen for the CRI audit. Once all the cash is in place the City said they will get our audit out the door. They will do fiscal year 21 first and then fiscal year 22. Both are due in June of 2023.


Chair Hansen said she wishes everyone a Happy Thanksgiving and an Happy Holiday.

**XI. NEXT MEETING
FEBRUARY 16, 2023**

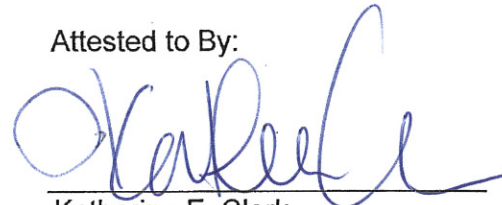
XII. ADJOURNMENT

There being no further business before the Board the meeting adjourned at 5:25 pm.


Commissioner Anna Hansen, Chair


Elizabeth Martin, Stenographer

Attested to By:


Katharine E. Clark
Santa Fe County Clerk



SFC CLERK RECORDED 03/10/2023