

SUMMARY OF ACTION
SANTA FE SOLID WASTE MANAGEMENT AGENCY
JOINT POWERS BOARD
THURSDAY, MAY 18, 2023, 5:00 PM
HELD IN PERSON AND VIRTUALLY

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**SANTA FE SOLID WASTE MANAGEMENT AGENCY
JOINT POWERS BOARD
THURSDAY, MAY 18, 2023, 4:00 PM
HELD IN PERSON AND VIRTUALLY**

I. CALL TO ORDER

The meeting of the Santa Fe Solid Waste Management Agency Joint Powers Board was called to order by Chair Garcia at 4:10 pm on Thursday, May 18, 2023 and was held in person and virtually.

II. ROLL CALL

MEMBERS PRESENT

Commissioner Camilla Bustamante
Commissioner Justin Greene
Commissioner Hank Hughes
Councilor Christopher Rivera
Councilor Michael Garcia, Chair
(One Vacancy)

MEMBERS ABSENT

Commissioner Anna Hansen (Commissioner Hughes, alternate) Excused

OTHERS PRESENT

Randall Kippenbrock, Executive Director, SWMA
Rosalie Cardenas, SWMA
Jonas Nahoum, Long and Komer
Les Francisco, Santa Fe County, Solid Waste Superintendent
Yvonne Herrera, Santa Fe County
Shirlene Sitton, City of Santa Fe, Director, Environmental Services
Tijender Ciano, Reunity Resources

III. APPROVAL OF AGENDA

MOTION A motion was made by Councilor Rivera, seconded by Commissioner Greene, to approve the agenda as presented.

VOTE The motion passed on a roll call vote as follows:

Commissioner Bustamante, yes; Commissioner Greene, yes; Commissioner Hughes, yes; Councilor Rivera, yes; Chair Garcia, yes.

IV. APPROVAL OF MEETING MINUTES

A. REGULAR MEETING - APRIL 20, 2023

MOTION A motion was made by Commissioner Greene, seconded by Councilor Rivera, to approve the minutes as presented.

VOTE The motion passed on a roll call vote as follows:

Commissioner Bustamante, yes; Commissioner Greene, yes; Commissioner Hughes, yes; Councilor Rivera, yes; Chair Garcia, yes.

V. MATTERS FROM THE PUBLIC

Mr. Ciano said Reunity Resources is located in Agua Fria Village. We collect food waste from Santa Fe Public Schools, over 500 homes and restaurants. We are running out of space. We are actively looking for new space to expand. Recently an RFP was put out for composting waste at Caja Del Rio. We were not aware of it. It closed recently. He would like to partner with the City and the County. He doesn't know the procurement code. He would like to request to see if this would be a possibility.

Chair Garcia said thank you Mr. Ciano.

VI. APPROVAL OF CONSENT CALENDAR

MOTION A motion was made by Commissioner Hughes, seconded by Commissioner Greene, to approve the consent calendar as presented.

VOTE The motion passed on a roll call vote as follows:

Commissioner Bustamante, yes; Commissioner Greene, yes; Commissioner Hughes, yes; Councilor Rivera, yes; Chair Garcia, yes.

VII. CONSENT CALENDAR

- A. REQUEST FOR APPROVAL TO AWARD ITB NO. 23/60/B FOR TARPOMATIC AUTOMATIC TARPING MACHINE, SPOOLS AND LANDFILL TARPS FOR THE CAJA DEL RIO LANDFILL TO TARPOMATIC, INC. OF CANTON, OH, IN THE AMOUNT OF**

\$113,853.50.

(1) APPROVAL OF BUDGET INCREASE TO 8100851.570500 (CAPITAL OUTLAY-EQUIPMENT AND MACHINERY) FROM 811.100700 (EQUIPMENT REPLACEMENT RESERVE FUND) IN THE AMOUNT OF \$113,853.50.

Approved on consent.

B. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH LONG, KOMER AND ASSOCIATES, P.A. OF SANTA FE, NM, FOR LEGAL SERVICES IN THE AMOUNT OF \$30,000 (RFP NO. 23/55/P).

Approved on consent.

C. REQUEST FOR APPROVAL OF CLOSURE/POST-CLOSURE CARE AND PHASE I/II ASSESSMENT COST ESTIMATES FOR THE CAJA DEL RIO LANDFILL.

Approved on consent.

D. REQUEST FOR APPROVAL OF CLOSURE/POST-CLOSURE CARE COST ESTIMATES FOR THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION.

Approved on consent.

VIII. MATTERS FROM THE EXECUTIVE DIRECTOR

A. UPDATE ON FY21 AND 22 ANNUAL AUDITS.

Mr. Kippenbrock said we have completed the financial statement for the FY 21 audit. It is being reviewed by CRI. Regarding FY 22, it is still at the very early stage. He does not have a timeline for that.

Chair Garcia said we got an update from Finance last week. They had hoped to have FY 21 and 22 submitted by the end of June. FY 21 will be submitted by the end of June. We do not have a date for the FY 22 submission. We hope to have FY 23 submitted by December.

Commissioner Hughes asked if Chair Garcia feels that the current Finance staff are up to the task.

Chair Garcia said it is a big lift. He is hopeful.

Commissioner Greene asked if the staff had given any reasons why they are late and have they given any information about how to avoid this in the future.

Chair Garcia said the biggest issue was staff shortages.

Councilor Rivera said also we transitioned from an old, antiquated system to a new one. FY 21 was the problem because of that and it snowballed from there.

Chair Garcia said if anything changed as to the timeline he will let Mr. Kippenbrock and this body know. Mr. Kippenbrock has been very patient. This was not anything SWMA did or did not do. Thank you Mr. Kippenbrock for keeping this moving.

IX. MATTERS FROM STAFF - AGENCY, CITY, COUNTY

A. DANITA BOETTNER, P.E., LANDFILL MANAGER, SANTA FE SOLID WASTE MANAGEMENT AGENCY

Ms. Boettner was not in attendance. Mr. Kippenbrock gave her report.

Mr. Kippenbrock said last fall we approved a re-roofing project. They started it earlier this month. It is over 50,000 square feet. We had a free tires event this month and a free green waste event this month. Commissioner Hughes gave an update on the NE/SE Connector project. There are four big piles of green waste accumulated from the project. He and Ivan Trujillo are going to meet next week to discuss how to mitigate that. It is doable. We just have to hash out the specifics. Les Francisco has been a big help. We can knock it out at one to two days per pile.

B. SHIRLENE SITTON, DIVISION DIRECTOR, CITY OF SANTA FE ENVIRONMENTAL SERVICES DIVISION

Ms. Sitton said we have been working to get ready for our rapid hire event. We are down 13 operators. The event will be over two days beginning on Friday from 10:00 am to 3:00 pm and on Saturday from 9:00 am to noon at our facility. Wastewater will join us as well. They have several vacancies. We will train people and help them get their CDLs.

Councilor Rivera asked what do the applicants need to bring with them to the event.

Ms. Sitton said their work history or resume, a photo ID, drivers license and a high school diploma or the equivalent. They can also apply on line and be given an appointment for an interview.

Commissioner Bustamante asked where can they look at the job descriptions.

Ms. Sitton gave the online address.

Chair Garcia said good luck with your event.

C. LES FRANCISCO, SOLID WASTE SUPERINTENDENT, SANTA FE COUNTY PUBLIC WORKS

Mr. Francisco said we did three road clean ups this month. They went well. Let the County know that we can take some of the wood chips for our collection centers.

Chair Garcia thanked Mr. Francisco.

X. MATTERS FROM THE BOARD

Commissioner Greene thanked Mr. Ciano for showing up today. He heard that we had a less than robust group of folks who responded to the RFP. He recommends reopening the RFP if that is possible.

XI. NEXT MEETING DATE: JUNE 15, 2023


XII. ADJOURNMENT

There being no further business before the Board the meeting adjourned at 4:32 pm.

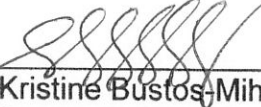


Councilor Michael Garcia, Chair

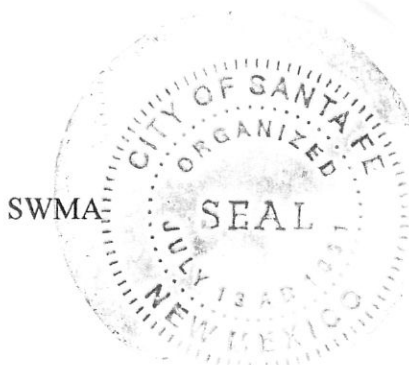
Attested to By:



Elizabeth Martin, Stenographer



for: Kristine Bustos-Mihelcic
Santa Fe City Clerk



May 18, 2023

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