

**SUMMARY OF ACTION  
SANTA FE SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD  
HYBRID, IN-PERSON AND VIRTUAL MEETING  
THURSDAY, OCTOBER 17, 2024, 5:00 PM  
SANTA FE COUNTY ADMINISTRATION COMPLEX  
240 GRANT AVENUE, SANTA FE, NM  
GRANT CONFERENCE ROOM, SECOND FLOOR**

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>PAGE</u></b>
CALL TO ORDER		1
ROLL CALL	QUORUM	1
APPROVAL OF AGENDA	APPROVED	1-2
APPROVAL OF MINUTES	APPROVED	2
MATTERS FROM THE PUBLIC	NONE	2
APPROVAL OF CONSENT CALENDAR	APPROVED	2

**CONSENT AGENDA**

REQUEST FOR APPROVAL TO AWARD ITB NO. 25019 TO CLEAN TEAM, INC. OF ALBUQUERQUE, NM FOR JANITORIAL SERVICES FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$42,750, INCLUDING NM GRT	APPROVED ON CONSENT	2
REQUEST FOR APPROVAL OF 2025 MEETING CALENDAR	APPROVED ON CONSENT	2

Approved on consent.

**MATTERS FROM THE  
EXECUTIVE DIRECTOR**

<b>REQUEST FOR APPROVAL OF RESOLUTION 2024-2 - SANTA FE SOLID WASTE MANAGEMENT AGENCY DELEGATION OF AUTHORITY FOR DECLARATION OF SURPLUS AND THE DISPOSITION OF SURPLUS.</b>	<b>APPROVED</b>	<b>3-4</b>
<b>REQUEST FOR APPROVAL OF POLICY 2024.1 - DISPOSITION OF TANGIBLE PERSONAL PROPERTY.</b>	<b>APPROVED</b>	<b>4</b>
<b>DISCUSSION WITH POSSIBLE ACTION FOR THE 2025 RESIDENTIAL FREE DAYS.</b>	<b>APPROVED</b>	<b>4-5</b>

**MATTERS FROM STAFF -  
AGENCY, CITY, COUNTY**

<b>DANITA BOETTNER, LANDFILL MANAGER SANTA FE SOLID WASTE MANAGEMENT AGENCY</b>	<b>NONE</b>	<b>5</b>
<b>DEBORAH TRUJILLO, INTERIM DIVISION DIRECTOR, CITY OF SANTA FE ENVIRONMENTAL SERVICES DIVISION</b>	<b>NONE</b>	<b>5</b>
<b>LES FRANCISCO, SOLID WASTE SUPERINTENDENT, SANTA FE COUNTY PUBLIC WORKS</b>	<b>INFORMATION/DISCUSSION</b>	<b>5</b>
<b>MATTERS FROM THE BOARD</b>	<b>INFORMATION/DISCUSSION</b>	<b>5-6</b>

<b>NEXT MEETING</b>	<b>THURSDAY, NOVEMBER 21, 2024 4:00 PM</b>	<b>6</b>
<b>ADJOURNMENT</b>	<b>ADJOURNED</b>	<b>6</b>

**SANTA FE SOLID WASTE MANAGEMENT AGENCY  
JOINT POWERS BOARD  
HYBRID, IN-PERSON AND VIRTUAL MEETING  
THURSDAY, OCTOBER 17, 2024, 5:00 PM  
SANTA FE COUNTY ADMINISTRATION COMPLEX  
240 GRANT AVENUE, SANTA FE, NM  
GRANT CONFERENCE ROOM, SECOND FLOOR**

**I. CALL TO ORDER**

The meeting of the Santa Fe Solid Waste Management Agency Joint Powers Board was called to order by Chair Bustamante at 5:03 pm on Thursday, October 17, 2024, and was held in-person and virtually.

**II. ROLL CALL**

**MEMBERS PRESENT**

Commissioner Camilla Bustamante, Chair  
Commissioner Justin Greene  
Commissioner Anna Hansen  
Councilor Michael Garcia, via WebEx  
Councilor Lee Garcia

**MEMBERS ABSENT**

Councilor Amanda Chavez, Excused

**OTHERS PRESENT**

Randall Kippenbrock, Executive Director, SWMA  
Jonas Nahoum, Attorney  
Rosalie Cardenas, SWMA  
Ernestina Baca, SWMA  
Les Francisco, Santa Fe County Solid Waste Superintendent, via Zoom  
Deborah Trujillo, Interim Director, City of Santa Fe Environmental Services Dept.  
Elizabeth Martin, Via WebEx

**III. APPROVAL OF AGENDA**

**MOTION** A motion was made by Commissioner Greene, seconded by Councilor Lee Garcia, to approve the agenda as presented.

**VOTE** The motion passed on a roll call vote as follows:

· Commissioner Greene, yes; Commissioner Hansen, yes; Councilor Lee Garcia, yes; Councilor Michael Garcia, yes; Chair Bustamante, yes.

#### **IV. APPROVAL OF MINUTES**

##### **A. REGULAR MEETING - August 15, 2024**

**MOTION** A motion was made by Commissioner Greene, seconded by Councilor Lee Garcia, to approve the minutes as presented.

**VOTE** The motion passed on a roll call vote as follows:

Commissioner Greene, yes; Commissioner Hansen, abstained; Councilor Lee Garcia, yes; Councilor Michael Garcia, yes; Chair Bustamante, yes.

#### **V. MATTERS FROM THE PUBLIC**

None.

#### **VI. APPROVAL OF CONSENT AGENDA**

**MOTION** A motion was made by Councilor Lee Garcia, seconded by Commissioner Hansen, to approve the consent agenda as presented.

**VOTE** The motion passed on a roll call vote as follows:

Commissioner Greene, yes; Commissioner Hansen, yes; Councilor Lee Garcia, yes; Councilor Michael Garcia, yes; Chair Bustamante, yes.

#### **VII. CONSENT AGENDA**

##### **A. REQUEST FOR APPROVAL TO AWARD ITB NO. 25019 TO CLEAN TEAM, INC. OF ALBUQUERQUE, NM FOR JANITORIAL SERVICES FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$42,750, INCLUDING NM GRT; AND**

##### **1. APPROVAL OF THE SERVICES AGREEMENT WITH CLEAN TEAM, INC.**

Approved on consent.

##### **B. REQUEST FOR APPROVAL OF 2025 MEETING CALENDAR**

Approved on consent.

## **VIII. MATTERS FROM THE EXECUTIVE DIRECTOR**

### **A. REQUEST FOR APPROVAL OF RESOLUTION 2024-2 - SANTA FE SOLID WASTE MANAGEMENT AGENCY DELEGATION OF AUTHORITY FOR DECLARATION OF SURPLUS AND THE DISPOSITION OF SURPLUS.**

Mr. Kippenbrock reviewed the Resolution.

Commissioner Hansen asked if they have any equipment that could be distributed to other agencies in need.

Mr. Kippenbrock said we have an old wood grinder. The Town of Raton expressed interest in it.

Chair Bustamante asked if they give notice to other agencies when there is equipment available.

Mr. Kippenbrock said no, there is no requirement for that. We are planning to use an on-line public surplus process. Public Group is the system we use at this point.

Councilor Lee Garcia said he is the Chair of the NCRTD. Do we reach out to them and do they reach out to us.

Mr. Kippenbrock said we reach out to them before we come to the Board.

Councilor Lee Garcia asked if they have criteria we follow for bulldozers and larger equipment.

Mr. Kippenbrock said the bulldozer is fully depreciated. It is seven years old. We are not using it at this time because of the cost of the repairs it needs.

Commissioner Hansen said Randall has been excellent in this regard as Director of SWMA. He works frequently with municipalities.

Mr. Kippenbrock said we have to submit this Resolution to DFA.

Chair Bustamante asked if the item does not sell, what would you do.

Mr. Kippenbrock said we would reconsider.

**MOTION** A motion was made by Commissioner Hansen, seconded by Commissioner Greene, to approve Resolution 2024-2.

**VOTE** The motion passed on a roll call vote as follows:

Commissioner Greene, yes; Commissioner Hansen, yes; Councilor Lee Garcia, yes; Councilor Michael Garcia, yes; Chair Bustamante, yes.

**B. REQUEST FOR APPROVAL OF POLICY 2024.1 - DISPOSITION OF TANGIBLE PERSONAL PROPERTY.**

Mr. Kippenbrock presented Policy 2024.1.

**MOTION** A motion was made by Commissioner Hansen, seconded by Councilor Lee Garcia, to approve Policy 2024.1.

**VOTE** The motion passed on a roll call vote as follows:

Commissioner Greene, yes; Commissioner Hansen, yes; Councilor Lee Garcia, yes; Councilor Michael Garcia, yes; Chair Bustamante, yes.

**C. DISCUSSION WITH POSSIBLE ACTION FOR THE 2025 RESIDENTIAL FREE DAYS.**

Commissioner Hansen said the Governor had a press conference today on litter and her new program called "Breaking Bad Habits." It is the new Toss No Mas. We should inform the Governor of the fact that we do all these free days.

Chair Benavidez asked if there are any funding opportunities with the new program.

Councilor Michael Garcia said yes, the funding will come through the next Legislative Session.

Commissioner Greene said this is an opportunity for us to quantify costs and the potential for us to get funding to add a few days. Green waste is of significant value to our constituents. Maybe we could add another day in the fall when the leaves are coming down. We need to start working with the Governor's Council to understand best practices.

Mr. Kippenbrock reviewed his proposal for free days in 2025. The proposal was included in the meeting packet.

**MOTION** A motion was made by Commissioner Greene, seconded by

Commissioner Hansen, to accept the 2025 calendar with changes as directed by the Director.

**VOTE** The motion passed on a roll call vote as follows:

Commissioner Greene, yes; Commissioner Hansen, yes; Councilor Lee Garcia, yes; Councilor Michael Garcia, yes; Chair Bustamante, yes.

**IX. MATTERS FROM STAFF - AGENCY, CITY, COUNTY**

**A. DANITA BOETTNER, LANDFILL MANAGER SANTA FE SOLID WASTE MANAGEMENT AGENCY**

Ms. Boettner was not in attendance at the meeting.

**B. DEBORAH TRUJILLO, INTERIM DIVISION DIRECTOR, CITY OF SANTA FE ENVIRONMENTAL SERVICES DIVISION**

Ms. Trujillo said she has no items to report.

**C. LES FRANCISCO, SOLID WASTE SUPERINTENDENT, SANTA FE COUNTY PUBLIC WORKS**

Mr. Francisco said our green waste event in September was successful. We participated in Toss No Mas with free dumping. We have two or three free days coming up.

Commissioner Hansen thanked Mr. Francisco for all the hard work he does.

**X. MATTERS FROM THE BOARD**

Councilor Lee Garcia said he wanted to thank Interim Director Trujillo for looking at mechanisms we can use to help our community members to do clean ups. That is very important.

Commissioner Greene said we should use our collective ideas, through a working group or at our meetings, bring ideas to the Governor. We can also advocate for these ideas at the Legislature.

Commissioner Hansen said Reunity Resources needs a larger piece of land for their composting. If anyone knows of a site, let us know.

Councilor Michael Garcia said he echoes Commissioner Green's sentiments. He wants to make sure to take advantage of anything we can apply for.



Chair Bustamante said let's add that as an agenda item for our next meeting.

Commissioner Hansen said this is her last SWMA meeting. It has been her honor to be part of this Board and to work with a great leader like Mr. Kippenbrock and a committed staff.

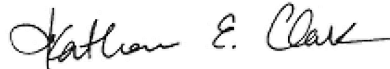
All of the Board members thanked Commissioner Hansen for her service.

**XI. NEXT MEETING: 4:00 PM ON THURSDAY, NOVEMBER 21, 2024**

**XII. ADJOURNMENT**

There being no further business before the Board, the meeting adjourned at 5:52 pm.

Attested to By:

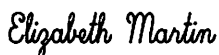


Katharine E. Clark, Santa Fe County Clerk



Camilla Bustamante (Nov 22, 2024 18:04 MST)

Commissioner Camilla Bustamante, Chair



Elizabeth Martin, Stenographer











# SFSWMA JPB Meeting Minutes - October 17, 2024

Final Audit Report

2024-11-25

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