Regular Meeting of the Solid Waste Management Agency Joint Powers Board
October 16 2025 at 5:00 PM
Grant Conference Room, 2nd Floor
240 Grant Avenue, Santa Fe, NM 87501

I. Call to Order

A regular meeting of the Solid Waste Management Agency Joint Powers Board was called to order by Councilor Lee Garcia, Chair, at 5:04 pm, on October 16, 2025, in the Grant Conference Room, 240 Grant Avenue, Santa Fe, NM.

II. Roll Call

Members Present
Councilor Lee Garcia, Chair
Commissioner Lisa Cacari Stone, virtually
Commissioner Camilla Bustamante, virtually
Commissioner Adam Johnson
Councilor Michael Garcia

Members Absent
Councilor Amanda Chavez, excused

Others Present
Randall Kippenbrock, Executive Director, SWMA
Christiann Orozco, HR Officer/Administrative Assistant, SWMA
Ernestina Baca, SWMA
Deborah Trujillo, Division Director, City of SF, Environmental Services Division
Les Francisco, SF County,
Chris Franco, BuRRT Superintendent
Ralph Lozano, BuRRT Household Waste Handler
Nancy Long, Long, Komer and Associates
Elizabeth Martin, Stenographer

III. Approval of Agenda

Ms. Long stated that the Board may wish to move to adjourn before the Executive Session. Item XIII needs to be removed from the agenda and the Councilor members of the Board need to be excused from the Executive Session.

Mr. Kippenbrock said on item VIII (D) (1) there is a typo. The Capital Improvements Reserve Fund account number should read 816.100700.

MOTION A motion was made by Councilor Michael Garcia, seconded by Commissioner Johnson, to approve the agenda as amended.

VOTE The motion passed on a roll call vote as follows:

Commissioner Bustamante, yes; Commissioner Johnson, yes; Councilor Michael Garcia, yes; Chair Lee Garcia, yes.

Commissioner Cacari Stone joined the meeting.

IV. APPROVAL OF MINUTES

A. REGULAR MEETING - AUGUST 21, 2025

MOTION A motion was made by Commissioner Bustamante, seconded by Commissioner Johnson, to approve the minutes as presented.

VOTE The motion passed on a roll call vote as follows:

Commissioner Bustamante, yes; Commissioner Johnson, yes; Councilor Michael Garcia, yes; Chair Lee Garcia, yes.

V. MATTERS FROM THE PUBLIC

None.

Commissioner Cacari Stone joined the meeting.

VI. AWARDS AND RECOGNITION

A. RECOGNITION OF THE NEW MEXICO SOLID WASTE ASSOCIATION OF NORTH AMERICA (SWANA) ROADRUNNER CHAPTER'S 2025 SOLID WASTE EMPLOYEE OF THE YEAR - RALPH LOZANO.

Mr. Kippenbrock said the SWANA Employee of the Year is Ralph Lozano. Ralph is the Household Waste Handler at Burrt. He has been a dedicated and committed employee throughout his tenure with us. He handles all of the household waste that comes in along with the e-waste to ensure it is in compliance and gets to where it needs to be. Additionally, he is a problem solver and is extremely knowledgeable. He is the "go to guy" we can always count on. It is our honor and pleasure to recognize Ralph Lozano for his hard work and efforts on behalf of the District and the community.

Each of the Board members congratulated and thanked Mr. Lozano.

VII. APPROVAL OF CONSENT CALENDAR

MOTION A motion was made by Councilor Michael Garcia, seconded by Commissioner Bustamante, to approve the Consent Calendar as presented.

VOTE The motion passed on a roll call vote as follows:

Commissioner Bustamante, yes; Commissioner Johnson, yes; Commissioner Lisa Cacari Stone, yes; Councilor Michael Garcia, yes; Chair Lee Garcia, yes.

VIII. CONSENT CALENDAR

A. REQUEST FOR APPROVAL OF SIGNATORY AUTHORITY FOR NEW MEXICO ENVIRONMENT DEPARTMENT GROUND WATER DISCHARGE PERMITS FOR CAJA DEL RIO LANDFILL AND THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION.

Approved on consent.

B. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE SERVICES AGREEMENT WITH CLEAN HARBORS ENVIRONMENTAL SERVICES, INC. OF NORWELL, MA, FOR HOUSEHOLD HAZARDOUS WASTE COLLECTION SERVICES AT BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN THE AMOUNT OF $155,000 (RFP NO. 25043); AND

1. APPROVAL OF BUDGET INCREASE TO 8100852.510310 (SERVICE CONTRACTS) FROM 810.100700 (OPERATING CASH FUND CASH) IN THE AMOUNT OF $155,000.

Approved on consent.

C. REQUEST FOR APPROVAL OF AMENDMENT NO. 3 TO THE SERVICES AGREEMENT WITH RUSTY'S WEIGH SCALES AND SERVICE, INC. OF LUBBOCK, TX, FOR ON-CALL TRUCK SCALE CALIBRATION, MAINTENANCE AND REPAIR SERVICES (ITB NO. 24/32/B); AND

1. EXTEND THE TERM OF THE AGREEMENT THROUGH OCTOBER 19, 2026.

2. **AMEND THE CONTRACTOR'S INFORMATION UNDER NOTICES OF THE AGREEMENT.**

3. **INCREASE THE AMOUNT OF COMPENSATION BY $13,000 FOR A TOTAL NOT-TO-EXCEED AMOUNT OF $63,000.**

4. **APPROVAL OF BUDGET INCREASE TO 8100852.510300 (REPAIRS AND MAINTENANCE - FURNITURE/FIXTURES/EQUIPMENT) FROM 810.100700 (OPERATING CASH FUND CASH) IN THE AMOUNT OF $13,000.**

Approved on consent.

D. REQUEST FOR APPROVAL OF GENERAL CONSTRUCTION SERVICES WITH COOPERATIVE EDUCATIONAL SERVICES (CES)/ ANISSA CONSTRUCTION, INC. OF ALBUQUERQUE, NM, FOR THE CUSTOMER UNLOADING AREA IMPROVEMENTS AT THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION UNDER CES CONTRACT NO. 2023-05-R1238 ALL IN THE AMOUNT OF $78.000 AND

1. **APPROVAL OF BUDGET INCREASE TO 8100852.570400 (BUILDING AND STRUCTURE NON0EXEMPT) FROM 816.100700 (CAPITAL IMPROVEMENTS RESERVE FUND) IN THE AMOUNT OF $78,000.**

Approved on consent.

E. REQUEST FOR APPROVAL TO PURCHASE A PETERBILT MODEL 536 NON-POTABLE WATER TRUCK, WITH NECESSARY EXTRAS AND EXTENDED WARRANTY, FROM RUSH TRUCK CENTERS OF NEW MEXICO, INC. OF ALBUQUERQUE, NM, UNDER BUYBOARD CONTRACT NO. 723-23 FOR THE BUCKMAN ROAD RECYCLING AND TRANSFER STATION IN THE AMOUNT OF $137,839; AND

1. **APPROVAL OF BUDGET INCREASE TO 8100852.571000 (CAPITAL OUTLAY - VEHICLES GREATER THAN 1.5 TON) FROM 811.1007000 (EQUIPMENT REPLACEMENT RESERVE FUND CASH) IN THE AMOUNT OF $137,839.**

Approved on consent.

IX. MATTERS FROM THE EXECUTIVE DIRECTOR

A. DISCUSSION WITH POSSIBLE ACTION FOR THE 2026 RESIDENTIAL FREE DAYS.

Mr. Kippenbrock said each year, we give the Board an update on our residential free days. The report in your packet shows the amount of customers and waste we received in each category. We held eight free days in 2025 and are proposing that we reduce that to two times a year in 2026 to encourage larger loads. Tire Free Days will remain the same.

Councilor Michael Garcia asked if this had to do with staffing.

Mr. Kippenbrock said from an overtime perspective, yes.

Councilor Michael Garcia said some of the free days align with clean up days such as Santa Fe Beautiful.. Will that continue.

Mr. Kippenbrock said yes, it will be calendared to coincide.

Commissioner Johnson asked how the turn out has been for the events.

Mr. Kippenbrock said the turnout has been great. Some people will bring one small bag rather than bringing larger loads. This is an example of how we can be more effective and efficient twice a year.

Chair Lee Garcia said having the free days is definitely a benefit to the community.

MOTION A motion was made by Commissioner Bustamante, seconded by Councilor Michael Garcia, to approve the proposal.

VOTE The motion passed on a roll call vote as follows:

Commissioner Bustamante, yes; Commissioner Johnson, yes; Commissioner Lisa Cacari Stone, yes; Councilor Michael Garcia, yes; Chair Lee Garcia, yes.

B. REQUEST FOR APPROVAL OF THE PROFESSIONAL SERVICES AGREEMENT WITH PARKHILL OF RIO RANCHO, NM, FOR ON-CALL ENGINEERING SERVICES FOR TASK 1 - CONCEPTUAL DESIGN FOR A NEW MAINTENANCE SHOP AND ADMINISTRATION BUILDING AT THE CAJA DEL RIO LANDFILL IN THE AMOUNT OF $26,718.75 ((RFP NO. 25098).

Mr. Kippenbrock reviewed the staff report in the packet, giving the history of the project and future tasks.

There was discussion.

X. MATTERS FROM STAFF - CITY AND COUNTY

A. DEBORAH TRUJILLO, DIVISION DIRECTOR, CITY OF SANTA FE ENVIRONMENTAL SERVICES DIVISION.

Ms. Trujillo stated that the Silar Drop Off Center will be closed on October 20th for a week as we are doing upgrades. We are relocating the Lucero Land Drop Off Center to Airport Road behind Walgreens and are working with the Water and Wastewater Division to cap the well there and put up gates and a fence. We are in the final stages of the 2026 Residential Calendar and will be distributing that soon.

There was discussion about putting in roll offs rather than dumpsters and enforcement.

B. LES FRANCISCO, SOLID WASTE SUPERINTENDENT, SANTA FE COUNTY PUBLIC WORKS.

Mr. Francisco reported that they had two roadside clean ups this month.

Chair Garcia thanked the staff for all the work they do for the City and County.

XI. MATTERS FROM THE BOARD

None.

XIV. NEXT MEETING DATE: NOVEMBER 20, 2025

XV. ADJOURNMENT

MOTION A motion was made by Commissioner Johnson, seconded by Councilor Michael Garcia, to adjourn the meeting and enter into Executive Session for the purpose as specified on the agenda as follows: in accordance with the New Mexico Open Meetings Act, NMSA Section 10-15-1 (h)(7), discussion regarding pending litigation in which Santa Fe Solid Waste Management Agency is a participant, specifically: Jason Apodaca v. Santa Fe Solid Waste Management Agency, et. al., First Judicial District Court Case No. D-101-CV-2025-001148, as directed by legal counsel.

VOTE The motion passed on a roll call vote as follows:

Commissioner Bustamante, yes; Commissioner Johnson, yes; Commissioner Lisa Cacari Stone, yes; Councilor Michael Garcia, yes; Chair Lee Garcia, yes.

There being no further business before the Board as a whole, the meeting adjourned at 5:45 pm.

XII. EXECUTIVE SESSION:

The Executive Session was held after the meeting adjournment and with the City Council members recused, concluding at 6:10 pm.

Councilor Lee Garcia, Chair

Elizabeth Martin
Elizabeth Martin (Nov 15, 2025 00:00:47 MST)

Elizabeth Martin, Stenographer

SWMA 101625 777

Final Audit Report 2025-11-15

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